



TOWN OF COLLINGWOOD

IN-CAMERA MINUTES

December 5, 2011

An in-camera session of Council was scheduled for December 5th, 2011 in the Council Chambers, Town Hall, Collingwood during the regular meeting of Council to be held at 5:00pm.

MAYOR COOPER CALLED COUNCIL TO ORDER AT (8:35pm)

Members of Council Present:

Mayor Cooper
Deputy Mayor Lloyd
Councillor Edwards
Councillor Lloyd
Councillor Chadwick
Councillor Hull
Councillor West
Councillor Cunningham
Councillor Gardhouse

THAT this Council proceeds in Camera in order to address a matter pertaining to:

- labour relations or employee negotiations
- the security of the property of the municipality or local board
- personal matters about an identifiable individual, including municipal or local board employees
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Items for Discussion

a) COLLUS Partnership RFP Review

Staff Present: Kim Wingrove, CAO
Sara Almas, Clerk
Ed Houghton, President & CEO of COLLUS
Dean Muncaster, Chair of COLLUS
Larry Irwin, Director of Information Technology
Doug Garbutt
John Rocx, KPMG

**** Councillor Chadwick removed himself from the room and did not participate in discussion on the above noted matter with respect to his previously declared conflict.**

Mayor Cooper provided an overview of the RFP and potential partnership opportunities.

Ed Houghton reported on the process to date and detailed the evaluation of the Request for Proposals.

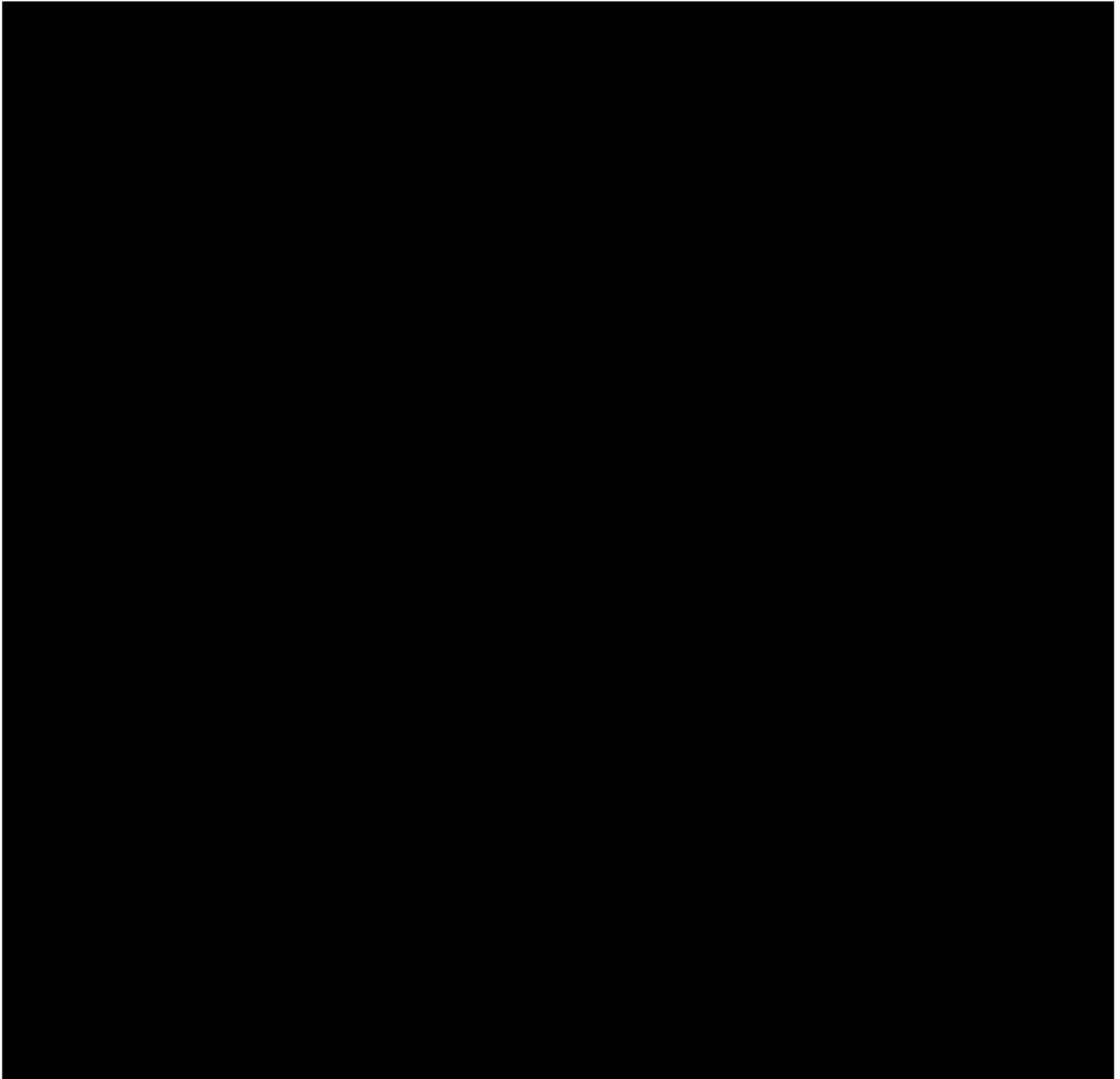
COLLUS provided a recommendation for Council's consideration as follows:

THAT the COLLUS Power Corp Board hereby accepts the findings of the Strategic Partnership Task Team and recommends to Collingwood Council that Collus Power Board be directed to undertake negotiations with PowerStream Inc. for the purpose of entering into a Strategic Partnership arrangement;

AND FURTHER THAT the results of these negotiations be brought back to Collingwood Council in a timely fashion for further review and consideration.

***Moved by Councillor Edwards
Seconded by Councillor West***

THAT Council direct the Collus Board to continue negotiations with the preferred proponent, being PowerStream Inc., for a potential strategic partnership arrangement.



CARRIED

d) *Performance Evaluation Process*

Staff Present: Marianne Nero, Human Resources Manager
Leo Longo, Municipal Solicitor

* Clerk Almas, delegated the Clerk's responsibility to record in-camera minutes to Solicitor Leo Longo, and left the room.

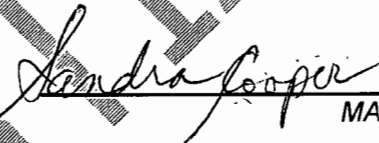
A discussion occurred respecting the background of and current Town process of evaluating the CAO's performance. It was suggested that such reviews be conducted annually and early in each calendar year.

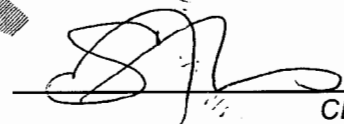
**Moved by Councillor Chadwick
Seconded by Councillor Edwards**

THAT the Town's Manager, Human Resources be requested to bring back a report to Council suggesting a process to undertake the annual performance reviews of the Town's CAO.

CARRIED

ADJOURNED at (10:25 pm) to rise in open session.


MAYOR


CLERK

CONFIDENTIAL