

## Message

**From:** Pam Hogg [/O=TOC/OU=FIRST ADMINISTRATIVE GROUP/CN=RECIPIENTS/CN=PHOGG]  
**Sent:** 5/26/2015 3:01:15 PM  
**To:** Ed Houghton [ehoughton@collus.com]  
**Subject:** Dates

John,

Your question as to whether we have provided all of the information, the answer is yes.

On one of the presentations provided to you it lists the Key Events. I will provide further explanation to those key dates;

<b>Key Date</b>	<b>Description of Meeting</b>	<b>Further Note</b>
June 27, 2011	Met with Council & received approval to investigate Strategic Partnership	Council Minutes should reflect any discussion at this meeting
July 7, - 26, 2011	Meeting with Potential Strategic Partner/s	Ed and Dean Muncaster met with individual LDC's to determine interest
August 3, 2011	First Meeting with Strategic Partnership Task Team	Meeting was held to review process. Minutes have been provided to you
August 29, 2011	Second Meeting with Strategic Partnership Task Team	Meeting was held to review process. Minutes have been provided to you
Sept 12 – 19, 2011	Interviews with Potential Strategic Partner/s	Task Team met with the four potential partners individually in Council Chambers. Mutual Non-Disclosure Agreements were signed
Sept 28, 2011	Third Meeting of Strategic Partnership Task Team	Meeting followed the interviews of the four potential partners. Meeting was held to discuss the pertinent information from their interviews which was commercially sensitive, therefore no minutes were taken.
Sept 29, 2011	Met with Collus Staff and provided confidential update	Provided us much information as was possible to keep staff informed.
October 3, 2011	Provide Council with Update	Presentation has been provided to you
November 15, 2011	Met with Collus Staff and provided update	Provided us much information as was possible to keep staff informed.
November 16, 2011	RFP's returned	
November 17, 2011	Provide Council with Update and issue News Release	Council Minutes should reflect any discussion at this meeting
November 22, 2011	Public Information Session	Presentation has been provided to you
November 23, 2011	Fourth Meeting of Strategic Partnership Task Team	Task Team met to provide their individual ratings for each of the potential partners. No minutes taken as each member provided their confidential rankings
November 28, 2011	Fifth Meeting of Strategic Partnership Task Team	The financial portion (second envelope) of the RFP was reviewed and ranked. No minutes due to the commercially sensitive information.
December 1, 2011	Meeting with PowerStream to confirm RFP analysis	
December 2, 2011	Meeting with Collingwood Utility Services, Collus Power Board and Strategic	Attached to this email are the minutes of the Board Meeting

	Partnership Task Team to propose a recommendation to Council.	
December 5, 2011	Meeting with Council to Update Council on the findings of the SPTT	Presentation has been provided to you. Council minutes should reflect any discussion at this meeting

**Pam**

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