

## Message

**From:** Ed Houghton [/O=TOC/OU=FIRST ADMINISTRATIVE GROUP/CN=RECIPIENTS/CN=EHOUGHTON]  
**Sent:** 8/24/2012 11:46:53 AM  
**To:** Dave McNalty [/O=TOC/OU=First Administrative Group/cn=Recipients/cn=dmcnalty]; Marjory Leonard [/O=TOC/OU=First Administrative Group/cn=Recipients/cn=mleonard]; Sara Almas [/O=TOC/OU=First Administrative Group/cn=Recipients/cn=salmas]; Larry Irwin [/O=TOC/OU=First Administrative Group/cn=Recipients/cn=lirwin]  
**Subject:** RE: Staff Report No EMC 2012-01 - Discussion Section - includes Marjory's comments

Is this revised?

Mr. Ed Houghton, President & CEO, Collingwood Utility Services Corp.  
 Acting Chief Administrative Officer, Town of Collingwood

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**From:** Dave McNalty  
**Sent:** Friday, August 24, 2012 11:46 AM  
**To:** Ed Houghton; Marjory Leonard; Sara Almas; Larry Irwin  
**Subject:** Staff Report No EMC 2012-01 - Discussion Section - includes Marjory's comments

Discussion:

The procurement process recommended for the supply and construction of the Outdoor Pool enclosure and the Single Ice Pad at Central Park is a direct purchase of the facilities from the supplier. Staff have exercised due diligence in the research of potential forms of construction and feel that there would be no additional advantage to be gained from a further tender process for the following reasons:

*Element of competition was included in the gathering of estimates:* the manufacturers of the Architectural Membrane structure knew that they were in competition with the more traditional forms of construction; WGD Architects knew that they were in competition with the Architectural Membrane structure when producing estimates.

*Cost effectiveness and benefit to the Town:* through the investigative process, it has been determined that the Architectural Membrane structure would provide the most cost effective and all inclusive solution for the Town's needs.

*Sole Source:* through Staff research, it has been determined that there is only one supplier that can meet the specifications Staff developed for the facilities.

If one of the more traditional forms of construction had been determined to provide the most cost effective solution there would have been a further need to issue an RFP for construction since there are many companies capable of providing this service. There is only one manufacturer of Architectural Membrane structures that has a proven track record of success and that distributes this technology.

**Dave McNalty**

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