

TOWN OF COLLINGWOOD

COUNCIL AGENDA

November 5, 2012

"Inspire confidence, wonder and a sense of possibility – deliver today's services and realize tomorrow's promise."

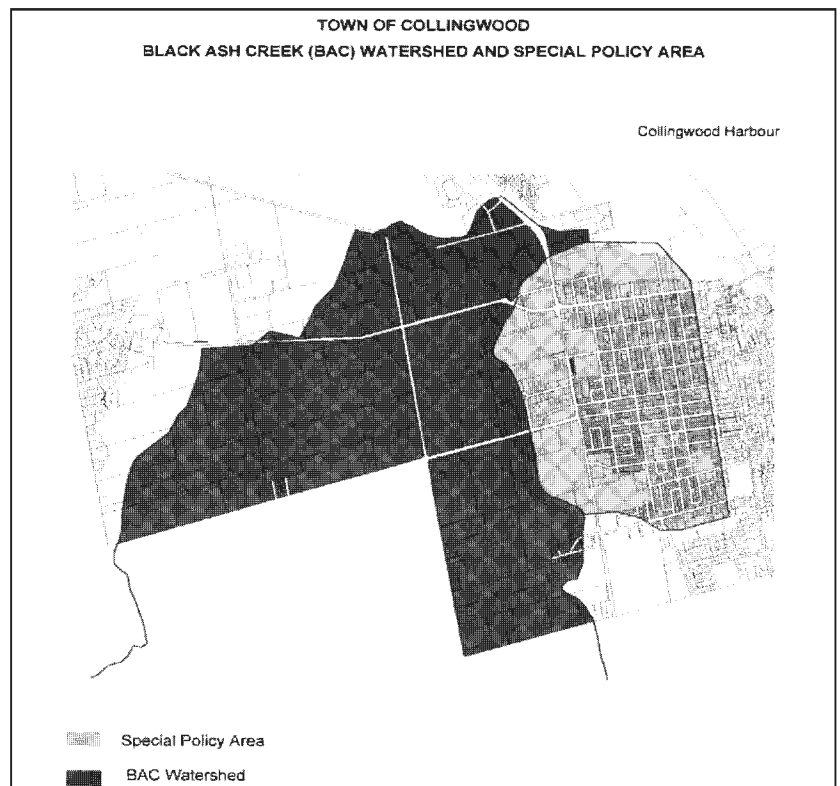
A meeting of Council will be held Monday November 5, 2012 in the Council Chambers, Town Hall, Collingwood commencing at **5:00pm**.

ORDER OF BUSINESS

1. **CALL OF COUNCIL TO ORDER**
2. **ADOPTION OF AGENDA**
 - **THAT** the content of the Council Agenda for November 5th, 2012 be adopted as presented.
3. **DECLARATIONS OF PECUNIARY INTEREST AND/OR RECEIPT OF GIFT (over \$200)**
4. a) **ADOPTION OF MINUTES**, for the regular meeting of Council held October 22nd, 2012 (p.5) and the regular meeting of Council held October 29th, 2012 (p.14). (errors & omissions)
 - b) **BUSINESS ARISING FROM THE PREVIOUS MINUTES**
5. **COMMUNITY ANNOUNCEMENTS**
6. **PUBLIC MEETING**
 - 6.1 **Black Ash Creek – Development Charges, Nancy Neale, Watson & Associates**

Proposed Black Ash Creek Watershed Special Policy Area Development Charges By-law Pursuant to Section 12 of the Development Charges Act, 1997, the purpose of the public meeting is to enable the public to understand generally the area-specific development charge proposal and to solicit public input. The area covered by the area-specific development charge is shown below

THE PURPOSE AND EFFECT of the proposed by-law is to allow the Town to recover a portion of the costs of the Black Ash Creek (BAC) channelization project. This project was undertaken to permit residential and non-residential development to take place in locations within the BAC Special Policy Area. The benefiting area includes both the watershed area located to the west of BAC, and the Special Policy area located to the east of BAC. Storm water drains into the Black Ash Creek primarily from lands located in the watershed (to the west) causing potential flooding to



occur on lands located in the Special Policy Area (to the east). The channelization works are designed, in part, to prevent future flooding in the Special Policy Area.

Following public comment, Council to consider the following:

- **THAT** Council approve the Development Charges Background Study dated September 27, 2012;

AND FURTHER THAT Council has determined that no further public meeting is required.

- **THAT By-law No. 2012-114**, being a by-law to establish area-specific development charges for the Corporation of the Town of Collingwood, be enacted and passed this 5th day of November 2012. (p.18)

7. DEPUTATION

- **Friends of Central Park Update, Dr. Mike Lewin** (correspondence attached)(p.31)
- **Proposed Collingwood Clippers Trillium Grant Collaboration**

8. CONSENT AGENDA

General Consent Items		
A.1	R. Dolan, Pulmonary Hypertension Assoc. re: Request to Proclaim November Pulmonary Hypertension Month (response from Office of the Mayor attached)(p.45)	Receive for Information
A.2	Jacques Cote, Canada Post re: Community Mail boxes in new developments (p.47)	Receive for Information
A.3	B. Chiarelli, Minister, Ministry of Infrastructure/Ministry of Transportation re: Investment in infrastructure and meeting infrastructure responsibilities (p.48)	Receive for Information
A.4	L. Politano, Regional Director, Ministry of Transportation re: Funding for the construction of Highway 26 widening between Sixth Line and Pretty River Pkwy being deferred (p.50)	Receive for Information
A.5	Township of Essa re: Public Information Centre regarding the Nottawasaga River Erosion Hazard Study (Tuesday November 6 th) (p.52)	Receive for Information
A.6	M. MacIntyre, Huronia Community Foundation re: Extending services into Collingwood (p.54)	Receive for Information

9. MOVE INTO COMMITTEE OF THE WHOLE (Staff Reports/By-laws if deemed expedient)

10. REPORTS/MINUTES OF COMMITTEES/BOARDS

THAT the following minutes be hereby received:

- BIA Board of Management Minutes, October 3, 2012 (p.60)
- Parks, Recreation and Culture Advisory Committee Minutes, October 17, 2012 (p.66)

***BIA Presentation: Board of Management Update on Initiatives and Projects (completed and upcoming)**, Joe Saunders, Chair, BIA; Susan Nicholson, General Manager BIA; Paula Lehr, Downtown Revitalization Coordinator, Town of Collingwood

11. STAFF REPORTS

Planning Presentation, Residential Policy Review – Mark Bryan, Community Planner

T2012-17 Hospice Georgian Triangle (p.71)

RECOMMENDING THAT Council receive staff report T2012-17 for information;

AND FURTHER THAT Council herein authorize the waiving of fees and charges as noted in Staff Report T2012-17 applicable to the Hospice Georgian Triangle Residential Hospice project

AND FURTHER THAT Council provide a grant to Hospice Georgian Triangle in an amount equal to the Town-wide Development Charges applicable to the development.

PW2012-15 Automatic Weather Observation Station for the Collingwood Airport (p.81)

RECOMMENDING THAT Council authorize the transfer of \$21,400 from the Airport Reserve to finance the balance owing on the purchase of the Automatic Weather Observation System.

12. MOTIONS

- **WHEREAS** Council of the Town of Collingwood is considering the Ontario Lottery Gaming's (OLG) request for proposals to host the proposed C-7 gaming facility expansion within the Town of Collingwood;

AND WHEREAS concerns regarding potential increased local medical and social costs have been expressed by members of the public;

AND WHEREAS the potential annual municipal revenue from the proposed gaming facility operation is approximately \$3,000,000.00, and dispersed at the discretion and direction of the host municipality;

AND WHEREAS it is desirable and proactive for Collingwood Council to enhance the social assistance programs currently offered by OLG and provide a commitment to the community to address potential local challenges of a gaming facility;

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Collingwood informs the OLG of Collingwood's interest to host a gaming site within the Municipality;

AND FURTHER THAT Council hereby directs that 10% of the potential OLG municipal contribution be allocated to addressing potential health issues associated with hosting a gambling facility with the said allocation's terms, function and administration of these funds to be determined by the Collingwood General and Marine Hospital Board.

- **THAT** this Council proceeds in Camera in order to address a matter pertaining to:
 - personal matters about an identifiable individual, including municipal or local board employees;

Items for Discussion: a) Personnel Matter

13. BY-LAWS

14. NOTICE OF MOTION

15. COUNTY REPORT

16. OLD or DEFERRED BUSINESS

17. OTHER BUSINESS

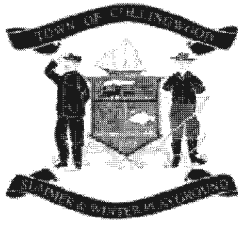
- *Pending List Review (p.83)*

- *Councillor Chadwick request for Staff Report:*
THAT Council herein direct staff to prepare a report to considering implementing a Parking Program in the Downtown that will include a possible cost sharing initiative with the BIA or other potential charity organizations, ensuring a sustainable parking operation that would include establishing a Parking Reserve Fund, as previously recommended by the BIA Board of Management.

18. CONFIRMATORY BY-LAW

- **THAT By-law No. 2012-115**, being a by-law to confirm the proceedings of the regular meeting of Council held October 29th, 2012 and the regular meeting of Council held November 5th, 2012 be enacted and passed this 5th day of November, 2012. *(p.85)*

19. ADJOURNMENT



TOWN OF COLLINGWOOD

COUNCIL MINUTES

October 22, 2012

"Inspire confidence, wonder and a sense of possibility – deliver today's services and realize tomorrow's promise."

A meeting of Council was held Monday October 22, 2012 in the Council Chambers, Town Hall, Collingwood commencing at **5:00pm**.

MAYOR COOPER CALLED COUNCIL TO ORDER

Members of Council Present:

- Mayor Cooper
- Deputy Mayor Lloyd
- Councillor Edwards
- Councillor Lloyd
- Councillor Chadwick
- Councillor Hull
- Councillor West (*regrets*)
- Councillor Cunningham
- Councillor Gardhouse

Staff Present:

- Ed Houghton, Acting Chief Administrative Officer (*regrets*)
- Sara Almas, Clerk
- Larry Irwin, Director of Information Technology
- Marta Proctor, Director of Leisure Services
- Marjory Leonard, Treasurer
- Nancy Farrer, Director of Planning Services

ADOPTION OF AGENDA

No. 443 **Moved by Deputy Mayor Lloyd**
Seconded by Councillor Edwards

THAT the content of the Council Agenda for October 22nd, 2012 be adopted as presented.

CARRIED

DECLARATIONS OF PECUNIARY INTEREST AND/OR RECEIPT OF GIFT (over \$200)

- Deputy Mayor Lloyd declared a pecuniary interest with regard to the Supplementary Accounts Payable Revenue Voucher, as he is a partner in the ownership of Smart's Flowers.
- Councillor Gardhouse declared a pecuniary interest with regard to Old Lakeshore Road Allowance as he may have an interest with respect to a real estate matter.

ADOPTION OF MINUTES

No. 444 **Moved by Councillor Edwards**
Seconded by Deputy Mayor Lloyd

THAT the minutes of the regular meeting of Council held October 1st, 2012, the Council Planning and Development meeting held October 15th, 2012, the Special Meeting of Council held October 15th, 2012 and the Special Meeting of Council held October 16th, 2012, be approved as presented.

CARRIED

COMMUNITY ANNOUNCEMENTS

- Council reported on various community events they had attended and announced upcoming events.

DEPUTATIONS

- **Pretty River Academy re: Development Charges required for construction of Dome**
Mr. Don Gallinger, Pretty River Academy Board Member addressed Council to request development charges applicable to the construction of a dome over the Pretty River Academy soccer pitches be waived, or other available options be considered to lessen this unexpected financial burden.

Treasurer Marjory Leonard addressed questions with respect to the background to the changes in the Development Charges policy. Concern was also noted that the facility booking agreement between the Town and Pretty River Academy was never finalized.

**Moved by Deputy Mayor Lloyd
Seconded by Councillor Chadwick**

THAT Council direct staff to prepare a report to determine available options with respect to exemptions for development charges, including consideration of adding sub-categories during the next review.

CARRIED

- **Natural Heritage System Peer Review consultants**
David Stephenson and Katharina Walton of Natural Resource Solutions Inc. provided a detailed presentation with respect to their peer review of the Natural Heritage Systems study. Ms. Nancy Farrer, Director of Planning Services advised Council that the Study will be circulated to various stakeholders and available on the website for further review prior to Council's final approval.

PUBLIC MEETING

Mayor Cooper welcomed those in attendance and introduced the Public Meeting format.

Clerk Sara Almas confirmed that notice has been provided with respect to the planning applications being heard this evening, in accordance with the Planning Act. Notice was provided September 28, 2012 in the Enterprise Bulletin.

Proposed Official Plan Amendment and Zoning By-law Amendment (Pretty River Estates)

Ms. Nancy Farrer, Director of Planning Services provided a brief introduction of the application and planner assigned to this file. Mr. Mark Bryan, Community Planner, reviewed the application and reviewed the comments received to date.

The proposed Official Plan Amendment and Zoning By-law Amendment (Town File No. D08412) pertains to a number of parcels of land located within the Pretty River Estates plan of subdivision located on the north side of Poplar Side Road approximately 225 metres east of Hurontario Street. The subject lands are legally described as lots 1-25, 53-86 and 106-121 on registered plan 51M-945, Town of Collingwood, County of Simcoe and are municipally addressed as Robertson and Hughes Streets.

The purpose of the proposed Official Plan Amendment and Zoning By-law Amendment is to redesignate the subject property from "Low Density Residential", to "Medium Density Residential", and to rezone the lands to a variety of Residential Third Density Exception (R3-X) zones to allow medium density residential uses, including townhomes (with minimum 6 metre frontages) and singles on smaller lots (with minimum 9.9 metre and 10.0 metre frontages).

The effect of the proposed Official Plan Amendment and Zoning By-law Amendment is to permit the development of the subject lands for the following;

- 78 townhouses where 28 lots currently exist for 56 semi-detached dwelling units;
- 15 smaller frontage single detached dwellings where 10 lots currently exist for larger frontage single detached dwellings units; and,
- either 55 street townhouses or 32 smaller frontage single detached dwelling units, or a combination thereof, where 21 lots currently exist for single detached dwelling units.

Ms. Brandy Clement, agent on behalf of the applicant, addressed Council to further review the details of the application and request Council's favourable consideration.

Mayor Cooper called for the first time for comments from the public.

Mr. John Cringle, Hughes Street – Pretty River Estate, expressed his concerns with the proposed application. Concerns included compatibility with surrounding uses, connection to the development to the north (Eden Oak), types of homes being proposed, definition of transitional homes, need for parks, increase in traffic, sufficient parking, adequate servicing capacity for water and wastewater, and if adequate density could be achieved through a different design.

Mr. Marcus Firman, Chief Operating Officer – Water/Wastewater, confirmed that servicing capacity is available.

Mr. James Bennett, 19 Hughes Street, advised Council that his primary residence is London, Ontario, however, expressed concerns with the proposed application. Concerns included: developer reneging on previous promises with respect to the original subdivision, increased density, setting a precedent to developers on subdivision changes, and impact on other stakeholders.

Mr. Doug Brown, 29 Hughes Street, advised Council that he has sent a letter to the developer to seek an appropriate compromise for the future of the subdivision. Mr. Brown also expressed concerns with the need for another park, and also the broken promises that had been made by the developer.

Mr. Jay Honeyball, advised Council that he concurred with the concerns raised by the first speaker and also expressed concerns with capacity in the local schools, safety and the need for more parkland.

Mr. John Wilton, 43 Hughes Street, advised Council that he received a letter on September 12th, 2012 from Depark Homes that stated their desire to complete the development in a timely manner for the betterment of the residents currently within the subdivision. Mr. Wilton also questioned if payment in-lieu of parkland was considered good planning. Mr. Wilton also expressed concern with the architectural controls of the development, concern with increasing the density, and suggested that to accelerate sales the developer should be looking a lower density with premium lots rather than higher density.

Mr. Bob Allen, expressed concern with the developer reneging on previous promises with respect to the design and density of the development. Mr. Allen was also concerned with adequate sidewalks, diminished property values, guarantees for aesthetically pleasing townhome styles, and request for stricter planning controls for this development and other developments to ensure that plans cannot be easily changed once they have been approved.

Mr. Ken Kaden, expressed concern with the developers change in plans, increased driveways, permitted house types, and controls to ensure that developers abide by approved plans.

Mayor Cooper called for the second, third and final time for comments from the public. No further comments were made thus closing the public portion of the public meeting at 6:56pm.

Council requested clarification on the following: percentage that the request deviates from the original approved plan of subdivision, size of townhouses, and previous changes to the original approved plan.

Proposed Zoning By-law Amendment (182 and 186 Erie Street)

Ms. Nancy Farrer, Director of Planning Services provided a brief introduction of the application and planner assigned to this file. Ms. Kandas Bondarchuk, Planner, reviewed the application and reviewed the comments received to date.

The proposed Zoning By-law Amendment (Town File No. D14712), pertains to lands located on the south side of Erie Street and is legally described as Lots 2, 3, 4, 5 and Part of Lots 1, 6 and 7, Part of Reserve Lot G, Registered Plan No. 282, Town of Collingwood, County of Simcoe and addressed as 182 and 186 Erie Street. The lands are presently designated in the Town of Collingwood Official Plan as Residential and Special Policy Area – Health. The property is presently zoned in the Town of Collingwood Zoning By-law No. 2010-040, as amended, as Holding Fourteen Residential Second Density Exception Twenty ((H14) R2-20) on the lands municipally addressed as 182 Erie Street and Community Services Exception Six (CS-6) on the lands municipally addressed as 186 Erie Street.

The purpose and effect of the proposed Zoning By-law Amendment is to rezone the Holding Fourteen Residential Second Density Exception Twenty ((H14) R2-20) Zone and the Community Services Exception Six (CS-6) Zone to Community Service Exception One (CS-1) Zone. The effect of the Zoning By-law Amendment will be to expand the existing medical clinic.

Mr. Steven Gardner, Lakeshore Group on behalf of the applicant, addressed Council to further explain the details of the application and request Councils favourable support.

Mayor Cooper called for the first, second and final time for comments from the public. No further comments were made thus closing the public portion of the public meeting at 7:19pm.

Council requested clarification on the height of the proposed building, landscaping plan, parking requirements and compatibility with design to the original structure.

CONSENT AGENDA

**No. 445 Moved by Councillor Lloyd
 Seconded by Councillor Cunningham**

THAT the General Consent Agenda, having been given due consideration by Council, be received.

General Consent Items		
A.1	Ministry of Citizenship and Immigration re: June Callwood Outstanding Achievement Award for Voluntarism Ontario. Deadline Dec 5, 2012	<i>Receive for Information</i>
A.2	A. Lanan, Ontario Junior Citizens of the Year Awards re: Nominations for 2013, Deadline: November 30, 2012	<i>Receive for Information</i>
A.3	Clearview Township Resolution re: Support for proposed Walker Industries' Quarry being Pt. Lot 24, Concession 12, Clearview Township	<i>Receive for Information</i>
A.4	B. Kerr, BMK Solar Inc. Re: Request for resolution re: rooftop smallFIT solar project (Collingwood Community Food Cooperative and Tremont Heritage Properties Inc)	<i>Direction Required (motion prepared)</i>
A.5	M. Arksey, Renewable Generation, Powerstream Inc. Re: Request for resolution re: installation of a 235 KW solar PV systems (SKS Novelties Inc and Kells Service Centre)	<i>Direction Required (motion prepared)</i>
A.6	Ontario Good Roads Association re: Call for nominations for 12 Directors. Deadline November 2, 2012	<i>Receive for Information</i>
A.7	Georgian Triangle Tourism Association re: Request for endorsement letter for November 1, Trillium Foundation Grant application	<i>Direction Required (motion prepared)</i>

CARRIED

Councillor Edwards left the room at 7:22pm.

A.3 *Clearview Township Resolution re: Support for proposed Walker Industries' Quarry being Pt. Lot 24, Concession 12, Clearview Township*

No. 446 ***Moved by Deputy Mayor Lloyd***
Seconded by Councillor Cunningham

THAT Council support the Township of Clearview's resolution supporting the proposed Walker Industries' Quarry.

CARRIED

A.4 *B. Kerr, BMK Solar Inc. Re: Request for resolution re: rooftop smallFIT solar project (Collingwood Community Food Cooperative and Tremont Heritage Properties Inc)*

No. 447 ***Moved by Councillor Chadwick***
Seconded by Councillor Lloyd

WHEREAS Collingwood Community Food Co-operative Inc. and Tremont Heritage Properties Inc. (the "Applicant") proposes to construct and operate a rooftop solar project (the "Project") at 65 Simcoe Street, Collingwood (the "Property") in the Town of Collingwood under the Province's FIT Program;

AND WHEREAS the Applicant has requested that Council of the Corporation of the Town of Collingwood indicate by resolution Council's support for the construction and operation of the Project on the Property;

AND WHEREAS pursuant to the rules governing the FIT Program (the "FIT Rules"), Applications whose Projects receive the formal support of Local Municipalities will be awarded priority points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Collingwood supports the construction and operation of the Project on the Property.

CARRIED

A.5 *M. Arksey, Renewable Generation, Powerstream Inc. Re: Request for resolution re: installation of a 235 KW solar PV systems (SKS Novelties Inc and Kells Service Centre)*

No. 448 ***Moved by Councillor Hull***
Seconded by Councillor Chadwick

WHEREAS SKS Novelties Inc. (the "Applicant") proposes to construct and operate a rooftop 235 kW Solar PV system (the "Project") at 30 Sandford Fleming Drive, Collingwood (the "Property") in the Town of Collingwood under the Province's FIT Program;

AND WHEREAS the Applicant has requested that Council of the Corporation of the Town of Collingwood indicate by resolution Council's support for the construction and operation of the Project on the Property;

AND WHEREAS pursuant to the rules governing the FIT Program (the "FIT Rules"), Applications whose Projects receive the formal support of Local Municipalities will be awarded priority points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Collingwood supports the construction and operation of the Project on the Property.

CARRIED

No. 449 **Moved by Councillor Hull**
Seconded by Councillor Chadwick

WHEREAS Kells Service Centre Inc. (the "Applicant") proposes to construct and operate a rooftop 70 kW Solar PV system (the "Project") at 80 High Street, Collingwood (the "Property") in the Town of Collingwood under the Province's FIT Program;

AND WHEREAS the Applicant has requested that Council of the Corporation of the Town of Collingwood indicate by resolution Council's support for the construction and operation of the Project on the Property;

AND WHEREAS pursuant to the rules governing the FIT Program (the "FIT Rules"), Applications whose Projects receive the formal support of Local Municipalities will be awarded priority points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Collingwood supports the construction and operation of the Project on the Property.

CARRIED

A.7 *Georgian Triangle Tourism Association re: Request for endorsement letter for November 1, Trillium Foundation Grant application*

No. 450 **Moved by Councillor Lloyd**
Seconded by Councillor Cunningham

THAT Council support a letter of endorsement be prepared by Staff in support of the Georgian Triangle Tourist Association's grant application to the Ontario Trillium Foundation to improve and expand Visitor Services and Way-finding in Collingwood, the Blue Mountains and the South Georgian Bay region.

CARRIED

REPORTS/MINUTES OF COMMITTEES/BOARDS

No. 451 **Moved by Councillor Lloyd**
Seconded by Councillor Cunningham

THAT the following minutes be hereby received:

- Accessibility Advisory Committee Minutes, September 5, 2012
- Parks, Recreation and Culture Advisory Committee Special Meeting Notes, September 11, 2012
- Parks, Recreation and Culture Advisory Committee Minutes, September 19, 2012

CARRIED

No. 452 **Moved by Councillor Gardhouse**
Seconded by Councillor Chadwick

THAT the minutes of the Collingwood Heritage Committee meeting held September 20, 2012, be hereby received and the recommendations therein be approved:

Recommendation: THAT the following Heritage Permits be approved:

Permit #	Location	Type
426-2012	60-64 Hurontario Street	Windows & Fire Escape
432-2012	5 Hurontario Street	Paint
460-2012	45 Fourth Street East	Restore rear portion of building, replace wood

		siding – Heritage Grant recipient 2012
463-2012	311 Hurontario Street	Cornice Repairs

CARRIED

STAFF REPORTS

C2012-12 Purchase of Fisher Field

No. 453 ***Moved by Councillor Hull***
Seconded by Councillor Lloyd

THAT Council receive Staff Report C2012-12 and proceed with the following:

- Acquisition of Fisher Field
- Enter into a lease agreement for the land commonly referred to as “The Orchard”
- Terminate the original lease agreement for the lands
- Direct staff to publish the requisite notice of acquired lands

CARRIED

No. 454 ***Moved by Councillor Hull***
Seconded by Councillor Lloyd

THAT By-law No. 2012-112, being a by-law to authorize the acquisition of Fisher Fields and the execution of a Land Lease Agreement for the “orchard” lands, be enacted and passed this 22nd day of October, 2012.

CARRIED

T2012-16 2013 Budget Development Guidelines & Schedule

No. 455 ***Moved by Deputy Mayor Lloyd***
Seconded by Councillor Chadwick

THAT Council receive Staff Report T2012-16 and further that Council direct the 2013 Operating and Capital Budgets be prepared in accordance with the guidelines set out in Staff Report T2012-16.

CARRIED

PW2012-14 Award of RFP PW2012-06 Highway 26 West Connecting Link from Princeton Shores to Harbour Street

No. 456 ***Moved by Councillor Edwards***
Seconded by Councillor Lloyd

THAT Council receive Staff Report PW2012-14 to award RFP PW2012-06 entitled “Highway 26 West Connecting Link from Princeton Shores to Harbour Street”;

AND FURTHER THAT Council award the RFP to R.J Burnside and Associates with a total cost of \$190,976.14 plus HST;

AND FURTHER THAT Council authorize staff and the Mayor to sign all necessary documents to execute the contract.

CARRIED

MOTIONS

No. 457 **Moved by Deputy Mayor Lloyd**
Seconded by Councillor Edwards

THAT the Accounts Payable Revenue Vouchers for the month of September 2012 in the amount of \$8,427,661.48 be approved as presented.

CARRIED

No. 458 **Moved by Councillor Chadwick**
Seconded by Councillor Lloyd

THAT the Supplementary Accounts Payable Revenue Vouchers for the month of September 2012 in amount of \$102.83 payable to Smarts Flowers be approved as presented. (*Mayor's Office, Employee Gift Fund*)

CARRIED

**** Deputy Mayor Lloyd removed himself from the table and did not participate in the vote or discussion on the above noted matter with respect to his previously declared conflict.**

No. 459 **Moved by Councillor Lloyd**
Seconded by Councillor Chadwick

THAT Council directs staff to provide notice to the public and affected property owners of the proposed names for the new street (cul du sac) being created near the intersection of the new Hwy 26 and former Hwy 26 (now Beachwood Road), and the second street being the current Nottawa Sideroad, prior to the approval By-law being considered not earlier than November 5th, 2012.

CARRIED

No. 460 **Moved by Councillor Cunningham**
Seconded by Councillor Chadwick

THAT Council hereby declare Old Lakeshore Road as surplus to the needs of the municipality and that the said closed road allowance be offered for sale pursuant to the municipal land disposition by-law.

CARRIED

**** Councillor Gardhouse removed himself from the table and did not participate in the vote or discussion on the above noted matter with respect to his previously declared conflict.**

No. 461 **Moved by Councillor Cunningham**
Seconded by Councillor Hull

THAT this Council proceeds in Camera in order to address a matter pertaining to:

- a proposed or pending acquisition or disposition of land for municipal or local board purposes;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- personal matters about an identifiable individual, including municipal or local board employees;

Items for discussion: a) Terminals; b) 5 Huron Street; c) personal matters

CARRIED

Councillor Gardhouse returned.
 Council recesses at 7:55pm.
 Council reconvened for in-camera at 8:03pm.
 Council proceeded to in-camera session as previously resolved. (8:03pm)

Moved by Councillor Gardhouse
Seconded by Councillor Cunningham

THAT Council rise from in-camera and return to public session. (8:57pm)

CARRIED

No. 462 **Moved by Deputy Mayor Lloyd**
Seconded by Councillor Cunningham

THAT Council award the contract to Kostick Demolition Inc. to continue with the hazardous abatement and complete the demolition of the buildings located at 5 Huron Street.

CARRIED

Moved by Councillor Lloyd
Seconded by Councillor Hull

THAT Council waive the notice of motion requirement of the procedural by-law to address the matter pertaining to the Parks, Recreation and Culture Advisory Committee member vacancy.

CARRIED

Moved by Councillor Lloyd
Seconded by Councillor Edwards

THAT Council direct staff to undertake the recruitment process for the current Parks, Recreation and Culture Advisory Committee vacancy at the same as the recruitment commences for the expired terms in early 2013.

CARRIED

CONFIRMATORY BY-LAW

No. 463 **Moved by Councillor Cunningham**
Seconded by Councillor Gardhouse

THAT By-law No. 2012-113, being a by-law to confirm the proceedings of the regular meeting of Council held October 22nd, 2012, the Special Meeting of Council held October 16th, 2012, the Special Meeting of council held October 15th, 2012 and the Council Planning and Development Meeting held October 15th, 2012, be enacted and passed this 22nd day of October, 2012.

CARRIED

ADJOURNMENT

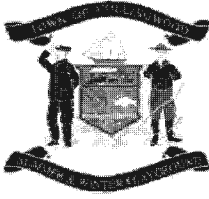
Moved by Councillor Gardhouse

THAT the meeting of Council be hereby adjourned at 9:03pm.

CARRIED

 MAYOR

 CLERK



TOWN OF COLLINGWOOD

COUNCIL MINUTES

October 29, 2012

"Inspire confidence, wonder and a sense of possibility – deliver today's services and realize tomorrow's promise."

A meeting of Council was held Monday, October 29, 2012 at the **Leisure Time Club, 100 Minnesota Street commencing at 5:00 p.m.**

MAYOR COOPER CALLED COUNCIL TO ORDER

Members of Council Present:

Mayor Cooper
Deputy Mayor Lloyd
Councillor Edwards
Councillor Lloyd
Councillor Chadwick
Councillor Hull
Councillor West
Councillor Cunningham
Councillor Gardhouse

Staff Present:

Ed Houghton, Acting Chief Administrative Officer
Sara Almas, Clerk
Larry Irwin, Director of Information Technology
Marta Proctor, Director of Leisure Services
Marjory Leonard, Treasurer
Nancy Farrer, Director of Planning Services
Trent Elyea, Fire Chief

ADOPTION OF AGENDA

No. 464 **Moved by Deputy Mayor Lloyd**
 Seconded by Councillor Edwards

THAT the content of the Council – Planning and Development Agenda for October 29, 2012, be adopted as presented.

CARRIED

DECLARATIONS OF PECUNIARY INTEREST AND/OR RECEIPT OF GIFT (over \$200) - Nil

PUBLIC MEETINGS

Mayor Cooper welcomed those in attendance and introduced the Public Meeting format.

Clerk Sara Almas confirmed that notice has been provided with respect to the planning application being heard this evening, in accordance with the Planning Act. Notice was provided, 2012 in the Enterprise Bulletin.

Proposed Zoning By-law Amendment and Plan of Subdivision (Consar)

Ms. Nancy Farrer, Director of Planning Services provided a brief introduction of the planning applications and planner assigned to the file. Mr. Trevor Houghton, Senior Planner, reviewed the application and reviewed the comments received to date.

The purpose and effect of the proposed Zoning By-law Amendment is to rezone the lands to enable the approval of the Consar Plan of Subdivision application also submitted for this same property. The proposed zoning would include a R3 exception zone to allow an increase of lot coverage for a single detached dwelling bungalow from 45% to 50%, and also a R3 exception zone for an enhanced accessory detached building and swimming pool setback from the Tenth Line of 3.0 m. Other proposed zoning changes include revisions from the existing R3 zone to the REC zone for proposed parkland blocks, and re-alignments of existing Environmental Protection (EP) and Industrial Park (M5) zone boundaries.

The proposed Zoning By-law Amendment would also propose to remove the Holding Three (H3) holding symbol zone from the property.

The purpose and effect of the proposed Plan of Subdivision is to subdivide the subject property into a variety of lots and blocks to permit a residential development and shall also including various servicing, roadway, recreation and environmental protection areas. The proposed Plan of Subdivision is considering the following residential types;

- 50 single detached dwellings units (15.0 m lot frontage),

- 110 single detached dwelling units (12.0 m lot frontage), and
- 72 townhouse dwelling units.

Mr. Glen Lucas spoke on behalf of the applicant to further explain the details of the application and request Council's favourable support.

Mayor Cooper called for the first time for comments from the public.

Peter Buxton, 9 Brooke Avenue, noted that his home backs on to the existing trail and inquired if a specific By-law was enacted. The Director of Planning Services, Nancy Farrer advised that she and staff would investigate and respond directly to Mr. Buxton.

Suzanne Stockie, 37 Brooke Avenue, expressed concern with the proposed high density units and requested that the buffer be extended to lot 52; and noted her concern that the forest to north is dying.

Shelley Wells, 40 Connor Avenue, requested preservation of the existing trees, and presented photographs of the area further illustrating her concerns. Ms. Wells requested that a creative solution to preserve the hedgerow be contemplated.

Christine Britton, 7 Brooke Avenue, expressed concern for the Georgian Meadows Trail and read a letter from an 8 year old resident which appeared in the Enterprise Bulletin.

Tracy Ineson, 1 Brooke Ave, expressed concerned about additional poles being installed behind her house and the increase volume of people using her backyard / park.

Mayor Cooper called for the second, third and final time for public comment and closed the public portion of the meeting.

Clarification was requested with respect to noise and odour studies when 'Street A' would be extended, requesting that Street A be designed as a future alternative to Mountain Road. The Director of Planning confirmed and indicated that the timing of that extension is not in the foreseeable future.

PRESENTATIONS

Mayor Cooper again welcomed and thanked all those for attending that have specific interest in the proposed gaming facility location discussion. Mayor Cooper invited the Ontario Lottery and Gaming Corporation (OLG) representatives to provide their presentation and background as to why OLG is proposing to locate a gaming facility in Zone C7.

OLG Presentation:

Mr. Tony Bitonti provided a detailed background of the Ontario Lottery and Gaming Corporation, OLG strategic objectives, lottery and gaming in Ontario, use of funds that flow back into the community, gaming sites in Ontario, and the modernization plan of gaming in Ontario.

Mr. Jake Pastore reviewed the potential revenue and benefits to host municipalities and the requirements for establishing new gaming site.

Mr. Paul Pellizzari reviewed the OLG responsible gaming strategy to prevent and mitigate effects of problem gambling.

Questions from the community:

Mayor Cooper and representatives from the OLG addressed written questions received from the public.

Mayor Cooper invited the public to speak with respect to the respective at 9:00 p.m.

Edmund Duval expressed his and his wife's support of having a gaming facility located in Collingwood as it would be good for the municipality and would provide well paying permanent jobs.

Dr. Mark Quigg expressed significant concerns with the negative impacts of gambling addiction and submitted an updated petition signed by 36 physicians in the region opposing any consideration to locate a casino within the C7 area. The physicians are worried about the health and social concerns associated with chronic gambling. Dr. Quigg submitted a detailed package of information.

Barbara Weider expressed her support of having the casino located at Georgian Manor Resorts as she deems this proposal as a 'tremendous opportunity for the community' as the Resort facility is offering to include a Performing Arts Centre as part of their proposal to OLG. Mrs. Weider also explained that she was aware from a family perspective of the concerns of the addicted and their families, however she implored Council to look at the greater benefits to the community.

Craig Chaveraux expressed his support and noted that despite the fact that he has had an alcohol addiction problem, as many have addictions for various reasons, locating a gaming

facility in Collingwood will be a benefit to Collingwood and provide four season economic opportunities.

Angela Lucas advised Council that she is a Registered Nurse and expressed significant concerns of having a gambling facility located in the community and urged Council to reject having the gaming facility located in Collingwood because of the numerous negative impacts it would have on our community.

Amanda Ayers-Clement advised that she was born and raised in the municipality and expressed her support of locating the gaming facility in Collingwood. Mrs. Ayers-Clement spoke about the difficulty encountered by seasonal service employees who must live with the 'feast and famine' of such employment opportunities and advised that the 2011/12 seasons were the worst ever experienced by her family as seasonal service workers. Mrs. Ayers-Clement reminded Council that inviting the LCBO to open its store Collingwood did not create alcoholism and believes that locating a gaming facility in the municipality will not create gamblers as individuals with addictive personalities will find a path to try to satisfy those addictions and urged Council to look at the benefits of the gaming facility.

Darrell Reeder, retired Clinical Psychologist, outlined the scientific neuro-pathways to addiction and expressed his support of the public meeting format, confirmed that he believes that it is Council's role to make the decision and that a referendum was not required.

Peter Dunbar expressed his support of the democratic process and for locating the gaming facility in the municipality. Collingwood is now a tourist destination and this would assist with having visitors stay longer. Collingwood needs to weatherproof events, which in turn will help create additional and better paying service jobs.

Public meeting closed at 8:22 p.m.

NOTICE OF MOTION

Councillor Gardhouse provided the following notice of motion, that will be considered at the next regular meeting of Council:

WHEREAS Council of the Town of Collingwood is considering the Ontario Lottery Gaming's (OLG) request for proposals to host the proposed C-7 gaming facility expansion within the Town of Collingwood;

AND WHEREAS concerns regarding potential increased local medical and social costs have been expressed by members of the public;

AND WHEREAS the potential annual municipal revenue from the proposed gaming facility operation is approximately \$3,000,000.00, and dispersed at the discretion and direction of the host municipality;

AND WHEREAS it is desirable and proactive for Collingwood Council to enhance the social assistance programs currently offered by OLG and provide a commitment to the community to address potential local challenges of a gaming facility;

THEREFORE BE IT RESOLVED THAT the Corporation of the Town of Collingwood informs the OLG of Collingwood's interest to host a gaming site within the Municipality;

AND FURTHER THAT Council hereby directs that 10% of the potential OLG municipal contribution be allocated to addressing potential health issues associated with hosting a gambling facility with the said allocation's terms, function and administration of these funds to be determined by the Collingwood General and Marine Hospital Board.

STAFF REPORTS

No. 465 **Moved by Councillor Hull**
 Seconded by Councillor West

THAT Council receive Staff Report PRC2012 - 23 "Collingwood Museum Partnership Opportunity" for information purposes;

AND FURTHER THAT Council authorize staff to proceed with entering into an agreement with the Town of The Blue Mountains for the Collingwood Museum to provide shared management, operations and programming of museum services at the Craighleith Depot as outlined in this Report.

CARRIED

ADJOURNMENT

Moved by Councillor Cunningham

THAT the meeting of Council be hereby adjourned at 8:28 pm.

CARRIED

MAYOR

CLERK

**BY-LAW No. 2012-114
OF THE
CORPORATION OF THE TOWN OF COLLINGWOOD**



BEING A BY-LAW TO ESTABLISH AREA-SPECIFIC DEVELOPMENT CHARGES
FOR THE CORPORATION OF THE TOWN OF COLLINGWOOD

WHEREAS subsection 2(1) of the *Development Charges Act, 1997* c. 27 (hereinafter called “the Act”) provides that the council of a municipality may pass By-laws for the imposition of development charges against land for increased capital costs required because of the need for services arising from development in the area to which the by-law applies;

AND WHEREAS the Council of The Corporation of the Town of Collingwood (“Town of Collingwood”) has given Notice in accordance with Section 12 of the *Development Charges Act, 1997*, of its intention to pass a by-law under Section 2 of the said Act;

AND WHEREAS the Council of the Town of Collingwood has heard all persons who applied to be heard no matter whether in objection to, or in support of, the development charge proposal at a public meeting held on November 5, 2012;

AND WHEREAS the Council of the Town of Collingwood had before it a report entitled Town of Collingwood Area-Specific Development Charges Background Study – Black Ash Creek Watershed/Special Policy Area Lands dated September 27, 2012, as amended if applicable, prepared by Watson & Associates Economists Ltd., wherein it is indicated that the development of any land within the areas designated in Schedule “C” will increase the need for services as defined herein;

AND WHEREAS the Council of the Town of Collingwood on November 5, 2012, approved the Town of Collingwood Area-Specific Development Charges Background Study – Black Ash Creek Watershed/Special Policy Area Lands dated September 27, 2012, as amended if applicable, in which certain recommendations were made relating to the establishment of a development charge policy for the Town of Collingwood pursuant to the *Development Charges Act, 1997*;

AND WHEREAS the Council of the Town of Collingwood on November 5, 2012 determined that no additional public meeting was required.

NOW THEREFORE THE COUNCIL OF THE TOWN OF COLLINGWOOD ENACTS AS FOLLOWS:

DEFINITIONS

1. In this by-law,

- (1) “Act” means the *Development Charges Act, S.O. 1997, c. 27*;
- (2) “Administration Service” means any and all studies carried out by the municipality that are with respect to eligible services for which a development charge by-law may be imposed under the *Development Charges Act, 1997*;

- (3) "Agricultural use" means a bona fide farming operation;
- (4) "Apartment dwelling" means any dwelling unit within a building containing more than four dwelling units where the units are connected by an interior corridor;
- (5) "Board of education" means a board defined in s.s. 1(1) of the *Education Act*;
- (6) "Building Code Act" means the *Building Code Act*, R.S.O. 1990, c.B.-13, as amended;
- (7) "Capital cost" means costs incurred or proposed to be incurred by the municipality or a local board thereof directly or by others on behalf of, and as authorized by, the municipality or local board,
 - (a) to acquire land or an interest in land, including a leasehold interest;
 - (b) to improve land;
 - (c) to acquire, lease, construct or improve buildings and structures;
 - (d) to acquire, lease, construct or improve facilities including,
 - (i) rolling stock with an estimated useful life of seven years or more,
 - (ii) furniture and equipment, other than computer equipment, and
 - (iii) materials acquired for circulation, reference or information purposes by a library board as defined in the *Public Libraries Act*, R.S.O. 1990, c.P.-44; and
 - (e) to undertake studies in connection with any of the matters referred to in clauses (a) to (d);
 - (f) to complete the development charge background study under Section 10 of the Act;
 - (g) interest on money borrowed to pay for costs in (a) to (d);

required for provision of services designated in this by-law within or outside the municipality;
- (8) "Council" means the Council of The Corporation of the Town of Collingwood;
- (9) "Development" means any activity or proposed activity in respect of land that requires one or more of the actions referred to in section 7 of this by-law and including the redevelopment of land or the redevelopment, expansion, extension or alteration of a use, building or structure except interior alterations to an existing building or structure which do not change or intensify the use of land;
- (10) "Development charge" means a charge imposed pursuant to this By-law;
- (11) "existing industrial building" means a building or buildings existing on a site in the Town of Collingwood on November 5, 2012 or the first building or buildings constructed and occupied on a vacant site pursuant to site plan approval under section 41 of the Planning Act, R.S.O. 1990 c.P.13 (the "Planning Act")

subsequent to November 5, 2012 for which full development charges were paid, and is used for or in connection with,

- (i) the production, compounding, processing, packaging, crating, bottling, packing or assembling of raw or semi-processed goods or materials in not less than seventy-five per cent of the total gross floor area of the building or buildings on a site (“manufacturing”) or warehousing related to the manufacturing use carried on in the buildings or buildings;
 - (ii) research or development in connection with manufacturing in not less than seventy-five percent of the total gross floor area of the building or buildings on a site;
 - (iii) retail sales by a manufacturer, if the retail sales are at the site where the manufacturing is carried out, such retail sales are restricted to goods manufactured at the site, and the building or part of a building where such retail sales are carried out does not constitute greater than twenty-five percent of the total gross floor area of the building or buildings on the site; or
 - (iv) office or administrative purposes, if they are,
 - a) carried out with respect to manufacturing or warehousing; and
 - b) in or attached to the building or structure used for such manufacturing or warehousing;
- (12) “Farm building” means that part of a bona fide farm operation encompassing barns, silos and other ancillary development to an agricultural use, but excluding a residential use;
- (13) “Grade” means the average level of finished ground adjoining a building or structure at all exterior walls;
- (14) “Gross floor area” means the total floor area measured between the outside of exterior walls, or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls.
- (15) “Local board” means a public utility commission, public library board, local board of health, or any other board, commission, committee or body or local authority established or exercising any power or authority under any general or special Act with respect to any of the affairs or purposes of the municipality or any part or parts thereof;
- (16) “Local services” means those services or facilities which are under the jurisdiction of the municipality and are related to a plan of subdivision or within the area to which the plan relates, required as a condition of approval under s.51 of the *Planning Act*, or as a condition of approval under s.53 of the *Planning Act*;
- (17) “Multiple dwelling” means all dwellings other than single detached dwellings, semi-detached dwellings, and apartment dwellings;
- (18) “Municipality” means The Corporation of the Town of Collingwood;

- (19) "Net acre" means the area of land in acres exclusive of:
- (i) all lands conveyed or to be conveyed without the payment or provision of valuable consideration pursuant to Sections 42, 51.1 and 53 of the *Planning Act*, R.S.O. 1990, c.P.13; and
 - (ii) all lands conveyed or to be conveyed to the Town or any local board thereof, a board of education, or the Ministry of Transportation for the construction of provincial highways;
- (20) "Non-residential uses" means a building or structure used for other than a residential use;
- (21) "Official Plan" means the Official Plan of the Town of Collingwood and any amendments thereto;
- (22) "Owner" means the owner of land or a person who has made application for an approval for the development of land upon which a development charge is imposed;
- (23) "Planning Act" means the *Planning Act*, R.S.O. 1990, c.P.-13, as amended;
- (24) "Public hospital" means that part of a building or structure that is defined as a public hospital under the Public Hospitals Act, R.S.O. 1990, c.P.40;
- (25) "Regulation" means any regulation made pursuant to the Act;
- (26) "Residential uses" means lands, buildings or structures or portions thereof used, or designed or intended for use as a home or residence of one or more individuals, and shall include a single detached dwelling, a semi-detached dwelling, a multiple dwelling, an apartment dwelling, and the residential portion of a mixed-use building or structure;
- (27) "Semi-detached dwelling" means a building divided vertically into two dwelling units each of which has a separate entrance and access to grade;
- (28) "Services" means services set out in Schedule "A" to this By-law;
- (29) "Single detached dwelling" means a completely detached building containing only one dwelling unit;
- (30) "warehousing" means a building or buildings on a site having not less than seventy-five percent of the total gross floor area of such building or buildings used for the storage or distribution of goods or materials;

CALCULATION OF DEVELOPMENT CHARGES

2. (1) Subject to the provisions of this By-law, development charges against land shall be imposed, calculated and collected in accordance with the rates set out in Schedule "B", which relate to the services set out in Schedule "A".
- (2) The development of residential and non-residential lands within the areas defined in Schedule "C" are subject to the charges set out in Schedule "B". The development charge with respect to the use of any land, buildings or structures shall be calculated based upon the net acres of land area.

- (3) Council hereby determines that the development or redevelopment of land, buildings or structure for residential and non-residential uses will require the provision, enlargement or expansion of the service referenced in Schedule "A".

PHASE-IN OF DEVELOPMENT CHARGES

3. The development charges imposed pursuant to this by-law are not being phased-in and are payable in full, subject to the exemptions herein, from the effective date of this by-law.

APPLICABLE LANDS

4. (1) Subject to Sections 5 and 6, this by-law applies to all lands shown in Schedule "C" within the Black Ash Creek watershed and special policy areas, whether or not the land or use is exempt from taxation under Section 3 of the *Assessment Act*, R.S.O. 1990, c.A.-31.
- (2) Notwithstanding subsection (1), lands located within 500 metres on either side of the boundary of the Black Ash Creek watershed and special policy areas as shown in Schedule "C" (hereinafter known as the Boundary Area) remain subject to evaluation. If the Town determines that future development of lands located within the Boundary Area will not be reliant on the Black Ash Creek storm water drainage works to provide adequate service to that site, then the development application may be exempted from the charge at the discretion of the Town.
- (3) This by-law shall not apply to land that is owned by and used for the purposes of:
- (a) a board of education;
 - (b) any municipality or local board thereof;
 - (c) a hospital under the *Public Hospitals Act*;
 - (d) a place of worship exempt from taxation under the *Assessment Act*;
 - (e) a non-residential farm building;

RULES WITH RESPECT TO EXEMPTIONS FOR INTENSIFICATION OF EXISTING HOUSING

5. (1) Notwithstanding Section 4 above, no development charge shall be imposed with respect to developments or portions of developments as follows:
- (a) the enlargement of an existing residential dwelling unit;
 - (b) the creation of one or two additional residential dwelling units in an existing single detached dwelling where the total gross floor area of the additional unit(s) does not exceed the gross floor area of the existing dwelling unit;
 - (c) the creation of one additional dwelling unit in any other existing residential building provided the gross floor area of the additional unit does not exceed the smallest existing dwelling unit already in the building.

- (2) Notwithstanding subsection 5(1)(b), development charges shall be calculated and collected in accordance with Schedule “B” where the total residential gross floor area of the additional one or two dwelling units is greater than the total gross floor area of the existing single detached dwelling unit.
- (3) Notwithstanding subsection 5(1)(c), development charges shall be calculated and collected in accordance with Schedule “B” where the additional dwelling unit has a residential gross floor area greater than,
 - (a) in the case of semi-detached house or multiple dwelling, the gross floor area of the existing dwelling unit, and
 - (b) in the case of any other residential building, the residential gross floor area of the smallest existing dwelling unit.

RULES WITH RESPECT TO AN “INDUSTRIAL” EXPANSION EXEMPTION

- 6. (1) Notwithstanding Section 4, there shall be an exemption from the payment of development charges for one or more enlargements of an existing industrial building on its site, whether attached or separate from the existing industrial building, up to a maximum of fifty percent of the gross floor area before the first enlargement for which an exemption from the payment of development charge was granted pursuant to the Development Charges Act or this subsection. Development charges shall be imposed in accordance with Schedule “B” with respect to the amount of floor area of an enlargement that results in the gross floor area of the industrial building being increase by greater than fifty percent of the gross floor area of the existing industrial building.
- (2) For the purpose of this section, despite any new sites created which result in an existing industrial building being on a site separate from its enlargement or enlargements for which an exemption was granted under this section, further exemptions, if any, pertaining to the existing industrial building shall be calculated in accordance with section 4 on the basis of its site prior to any division.
- (3) In this section, for greater certainty in applying the exemption herein:
 - (a) the gross floor area of an existing industrial building is enlarged where there is a bona fide physical and functional increase in the size of the existing industrial building.

DEVELOPMENT CHARGES IMPOSED

- 7. (1) Subject to subsection (2), development charges shall be calculated and collected in accordance with the provisions of this by-law and be imposed on land to be developed for residential and non-residential uses, where, the development requires,
 - (a) the passing of a zoning by-law or an amendment thereto under Section 34 of the *Planning Act*;
 - (b) the approval of a minor variance under Section 45 of the *Planning Act*;
 - (c) a conveyance of land to which a by-law passed under subsection 50(7) of the *Planning Act* applies;

- (d) the approval of a plan of subdivision under Section 51 of the *Planning Act*;
 - (e) a consent under Section 53 of the *Planning Act*;
 - (f) the approval of a description under Section 50 of the *Condominium Act*, R.S.O. 1990, c.C.-26; or
 - (g) the issuing of a permit under the *Building Code Act*, in relation to a building or structure.
- (2) Subsection (1) shall not apply in respect to:
- (a) local services installed or paid for by the owner within a plan of subdivision or within the area to which the plan relates, as a condition of approval under Section 51 of the *Planning Act*, R.S.O. 1990, c.P.13;
 - (b) local services installed or paid for by the owner as a condition of approval under Section 53 of the *Planning Act*, R.S.O. 1990, c.P.13.

LOCAL SERVICE INSTALLATION

8. Nothing in this by-law prevents Council from requiring, as a condition of an agreement under Section 51 or 53 of the *Planning Act*, that the owner, at his or her own expense, shall install or pay for such local services, within the Plan of Subdivision or within the area to which the plan relates, as Council may require.

MULTIPLE CHARGES

9. (1) Where two or more of the actions described in subsection 7(1) are required before land to which a development charge applies can be developed, only one development charge shall be calculated and collected in accordance with the provisions of this by-law.
- (2) Notwithstanding subsection (1), if two or more of the actions described in subsection 7(1) occur at different times, and if the subsequent action has the effect of increasing the need for municipal services as set out in Schedule "A", an additional development charge on the additional residential units and additional gross floor area shall be calculated and collected in accordance with the provisions of this by-law.

SERVICES IN LIEU

10. (1) Council may authorize an owner, through an agreement under Section 38 of the Act, to substitute such part of the development charge applicable to the owner's development as may be specified in the agreement, by the provision at the sole expense of the owner, of services in lieu. Such agreement shall further specify that where the owner provides services in lieu in accordance with the agreement, Council shall give to the owner a credit against the development charge in accordance with the agreement provisions and the provisions of Section 39 of the Act, equal to the reasonable cost to the owner of providing the services in lieu. In no case shall the agreement provide for a credit that exceeds the total development charge payable by an owner to the municipality in respect of the development to which the agreement relates.

- (2) In any agreement under subsection (1), Council may also give a further credit to the owner equal to the reasonable cost of providing services in addition to, or of a greater size or capacity, than would be required under this by-law.
- (3) The credit provided for in subsection (2) shall not be charged to any development charge reserve fund.

RULES WITH RESPECT TO RE-DEVELOPMENT

- 11. (1) No credit shall be given if all or part of a residential or non-residential building or structure is demolished.
- (2) Notwithstanding subsection 11(1), if a development charge has previously been paid under this by-law or a predecessor by-law for Black Ash Creek storm water management works, in respect of development of land and the land is being redeveloped;
 - (a) the development charge payable in respect of the redevelopment will be calculated under this by-law
 - (b) the development charge determined under paragraph (a) will be reduced by a credit equivalent to the development charge previously paid in respect of land, provided that the owner provides proof of payment satisfactory to the Town and the credit does not exceed the development charge determined under paragraph (a).

TIMING OF CALCULATION AND PAYMENT

- 12. (1) Development charges shall be calculated and payable in full in money, or by provision of services as may be agreed upon, or by credit granted under the Act, on the date of registration of a plan of subdivision under section 51 of the *Planning Act* or on the date of approval of a consent under section 53 of the *Planning Act*.
- (2) Notwithstanding subsection (1), if no new plan of subdivision or consent is required, development charges shall be calculated and payable on the date of the first building permit issued in relation to a building or structure on land to which a building permit applies.
- (3) Where development charges apply to land in relation to which a building permit is required, the building permit shall not be issued until the development charge has been paid in full.

RESERVE FUNDS

- 13. (1) Monies received from payment of development charges under this by-law shall be maintained in a separate reserve funds as follows: BAC storm water drainage.
- (2) Monies received for the payment of development charges shall be used only in accordance with the provisions of Section 35 of the Act.
- (3) Where any development charge, or part thereof, remains unpaid after the due date, the amount unpaid shall be added to the tax roll and shall be collected as taxes.

- (4) Where any unpaid development charges are collected as taxes under subsection (3), the monies so collected shall be credited to the development charge reserve funds referred to in subsection (1).
- (5) The Treasurer of the Municipality shall, in each year, furnish to Council a statement in respect of the reserve funds established hereunder for the prior year, containing the information set out in Section 12 of O.Reg. 82/98.

BY-LAW AMENDMENT OR APPEAL

- 14. (1) Where this by-law or any development charge prescribed thereunder is amended or repealed either by order of the Ontario Municipal Board or by resolution of the Municipal Council, the Municipal Treasurer shall calculate forthwith the amount of any overpayment to be refunded as a result of said amendment or repeal.
 - (2) Refunds that are required to be paid under subsection (1) shall be paid with interest to be calculated as follows:
 - (a) Interest shall be calculated from the date on which the overpayment was collected to the date on which the refund is paid;
 - (b) The Bank of Canada interest rate in effect on the date of enactment of this by-law shall be used.
 - (3) Refunds that are required to be paid under subsection (1) shall include the interest owed under this section.

BY-LAW INDEXING

- 15. The development charges set out in Schedule "B" to this by-law shall be adjusted annually on January 1st without amendment to the by-law, in accordance with the most recent twelve month change in the Statistics Canada Quarterly, "Construction Price Statistics".

BY-LAW REGISTRATION

- 16. A certified copy of this by-law may be registered on title to any land to which this by-law applies.

SEVERABILITY

- 17. In the event any provision, or part thereof, of this by-law is found by a court of competent jurisdiction to be ultra vires, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all other provisions of this by-law shall remain in full force and effect.

HEADINGS FOR REFERENCE ONLY

- 18. The headings inserted in this by-law are for convenience of reference only and shall not affect the construction of interpretation of this by-law.

BY-LAW ADMINISTRATION

- 19. This by-law shall be administered by the Municipal Treasurer.

SCHEDULES TO THE BY-LAW

20. The following Schedules to this by-law form an integral part of this by-law:

- | | |
|--------------|---|
| Schedule "A" | - Schedule of Municipal Services |
| Schedule "B" | - Area Specific Development Charge for BAC Storm Water Drainage Service |
| Schedule "C" | - Map of Black Ash Creek (BAC) Watershed and Special Policy Areas in which Area-specific Development Charges applies. |

EXISTING BY-LAW REPEAL

22. By-law No.2007-117 is hereby repealed upon enactment of this by-law.

DATE BY-LAW EFFECTIVE

23. This By-law shall come into force and effect on the day following the day of its approval by Council.

SHORT TITLE

24. This by-law may be cited as the "Town of Collingwood BAC Area-Specific Development Charge By-law, 2012."

ENACTED AND PASSED this 5th day of November, 2012.

MAYOR

CLERK

SCHEDULE "A"
TO BY-LAW NO. 2012-114

DESIGNATED MUNICIPAL SERVICES UNDER THIS BY-LAW

1. Storm Water Drainage Service

SCHEDULE "B"
TO BY-LAW NO. 2012-114

**Residential and
Non-Residential
Development**

Storm Water Drainage Service



\$4,868.91/net developable acre

**SCHEDULE "C"
TO BY-LAW NO. 2012-114**

**MAP OF BLACK ASH CREEK (BAC) WATERSHED AND SPECIAL POLICY AREA
IN WHICH AREA-SPECIFIC DEVELOPMENT CHARGES APPLIES**

Collingwood Harbour



-  Special Policy Area
-  BAC Watershed

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

TO: Mayor Cooper and Members of Collingwood Council

FROM: Mike Lewin MD, Spokesperson, Friends of Central Park – Collingwood

**REGARDING: Results of Public Input on the Development of Recreation Facilities
in Collingwood and Good Governance**

DATE: Tuesday October 30, 2012

SUMMARY RECOMMENDATIONS:

That Council ask staff to report back on the following best practices in municipal good governance by February 1st, 2013;

- I. clarify the values and respective actions that they interpret to embrace good governance and share these with the public;**
- II. direct staff to revise the Procurement Policy to reflect more stringent guidelines and procedures reflective of other municipal, provincial and federal procedures; specifically articles on sole sourcing amongst a more robust review;**
- III. develop a Strategic Plan – in concert with the residents – for the remainder of their term and include community priorities, accountability/transparency measures and a supporting communications plan at a minimum.**
- IV. include funds for the development of a long range master plan for the development of parks, recreation and culture infrastructure and service delivery with specific focus on the changing demographics, social issues and working better together with other service providers.**

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

- V. **direct staff to define best practices in public engagement/consultation and internal and external communications with a view to completing an analysis and improving same as soon as possible within Collingwood.**

- VI. **provide an overview of current priorities (until a strategic plan is drafted), plans to address these priorities and communicate quarterly (at a minimum) as to the progress that is being made.**

- VII. **request an independent body of residents to complete research with a view to implementing an Ombuds and Ethics Office (contract) for Collingwood; whereby the public can be assured of transparency, honesty and fairness in local government in the future and the right to an independent review of questionable governance practices.**

- VIII. **ensure the initiation of a Lobbyist Registry for Collingwood to communicate what firms/individuals are lobbying for what projects and initiatives and with which specific Councillors and senior staff.**

- IX. **all expenditures including expense accounts be listed on line on a monthly basis – that this be implemented as soon as possible to include all costs associated with the development of recreation facilities in Collingwood.**

- X. **articulate the current debt per capita, the approved debt tolerance level, the long range capital plan, the strategy to reduce Collingwood's debt and plans to address longer term infrastructure needs.**

- XI. **Ensure that there is a panel of qualified citizens appointed by an independent body to oversee the recruitment, participate in interviews and the transparent selection process to fill the vacant position of Chief Administrative Officer for the Town of Collingwood.**

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

- XII. develop the terms for an independent body to oversee a full governance review including how the Town measures against best practices, the size of Council, remuneration and ward representation at a minimum.**

1.0 BACKGROUND:

In July of 2012, Council directed staff to proceed with covering over a 45 year old pool, develop a fabric covered arena in Central Park and repair a 65 year old arena as the solution to the dearth of recreation infrastructure in Collingwood. Residents were shocked to learn of the speed of the process, the lack of due diligence, the absence of public consultation, no communication and the fact that the projects were sole sourced with no sound rationale (no competitive bidding process) for work of over 11.7 M dollars.

The Friends of Central Park – Collingwood (FOCPC) formed to keep the public informed of the development of public recreational facilities in Collingwood and further to advocate for good governance in the community. It was apparent that the development of recreational facilities post July 2012 was being done too quickly, without public input, adequate due diligence and communications. Residents were perplexed with the turn of events (closed and inadequate process) with no vehicle to share information and communicate. FOCPC has been highly organized and;

- ✓ Developed a website and Facebook page to keep residents informed and provide a vehicle for input,
- ✓ Deputed in front of Council to indicate the flaws in the process and recommend remedial actions,
- ✓ Hosted 2 well attended rallies to demonstrate displeasure with the process and results,
- ✓ Collected approximately 600 names on a petition,
- ✓ Presented the issues on a local Rogers TV show – Penny Skelton LIVE

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

- ✓ Hosted a public meeting with over 100 residents in attendance to provide an opportunity for residents to hear from the key stakeholders, ask questions and offer input, (video of the meeting is available on the Friends of Central Park website and Facebook page)
- ✓ Collected and responded to public suggestions and input on this issue.
- ✓ Continue to request documentation from the Town to be posted on the website and Facebook page to keep residents informed.

2.0 SUMMARY OF PUBLIC INPUT - KEY ISSUES:

FOCPC has summarized the public input received to date on this issue and offers a summary for the public record.

2.1 Good Governance

There appears to be a discrepancy between what the two parties (Council and FOCPC) define as “good governance” FOCPC defines good governance as a Council that “walks the talk” and demonstrates;

- Inclusive and informed leadership
- A compelling vision and strategic plan for the community that is developed with the community through citizen driven input
- Long range planning based on projected demographics and psychographics
- Accountability in meeting the milestones articulated in the plan
- Transparency – clear communications and accountability for Council and staff through regular reporting
- Adherence to approved By-laws and regulations
- Collaboration with agencies and partners
- Services that exceed public expectations
- Fiscal sustainability – long range plans for both capital and operating dollars
- Strategies to attract and retain businesses and residents
- Accountability to build a culture of trust in the community

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

It is our opinion that Council did not embrace these principles of good local government and rushed an ill informed decision which the public will have to pay for in the long term.

2.2 The Role of Council Members and Staff – Closed Door Meetings

It appears that this Council has confused the independent roles of Council and staff. Council is directing staff to rationalize their decisions before issues are discussed and decided on the Council floor. We refer to an email sent from the deputy Mayor to staff in June that directs them to work with Sprung to cover over the pool and outdoor rink. This is clearly beyond the role of a single Councillor and definitely well before any due diligence and reporting out had occurred on this matter; this is clearly in contravention of the Town's own Procedural By-law. Also, the Mayor was quoted in a local paper to the effect that "Council decided what we wanted and told staff to make it work". This also leads the public to think that closed meetings were taking place outside of the chambers; how else were these major decisions decided without being open public meetings?

2.3 Public Consultation and Communications

The public was perplexed and outraged that Council chose not to include them in their thinking and decision making. The Steering Committee in Phase One ensured that the public had ample opportunity to be heard. Engagement mechanisms included;

- ✓ A comprehensive communications plan
- ✓ A stakeholder survey
- ✓ A community survey
- ✓ A blog site that had up to the minute updates; this blog site received over 3,200 hits and visits throughout the course of Phase One. This statistic far exceeds any other public input received on any other matter in Collingwood. Council should have gauged the interest in this matter and had a similar engagement process for Phase Two.
- ✓ 2 rounds of interviews with key community stakeholders
- ✓ Updates to Council

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

The public was fully engaged in Phase One and expected the same treatment for any other options to develop recreation facilities in Collingwood.

2.4 The Role and Records of the Parks, Recreation and Culture Advisory Committee

The role of the Parks, Recreation and Culture Advisory Committee is to provide advice to Council on matters pertaining to planning, programming, capital development with respect to parks, recreation and culture. The advisory committee was not consulted on the fabric covered recreation facility options until after the fact (Council approved the option and did not seek out their input, when a special meeting could have easily been called in the summer). A one – off meeting was held with the chair but she cannot speak on behalf of the committee. In fact there was a special meeting called in September at which the Mayor, Deputy Mayor, Acting CAO and other Councillors (Dale West), specifically asked the members of the advisory committee to help them sell fabric covered facilities to the community. The minutes of another regular scheduled meeting where the issue was finally discussed did not reflect the outrage of the committee members, the critical and numerous questions that were posed, nor the fact that the committee talked about resigning en masse. One member has since resigned in frustration. This issue is still outstanding and the members of the advisory committee are very disappointed in the chair that misrepresented the results of the meeting on public television on October 2nd, 2012 and again at the public meeting held on October 3, 2012. Again, it is not acceptable to misuse volunteers.

2.5 Timing

Council appears to have created a false sense of urgency around making a decision on the fabric covered structures over the summer months. There was absolutely no urgency to this matter (no recreation structures were in peril, there were no critical health and safety issues). A decision that sought public input would have extended the process by 2-3 months, a very small amount of time to do this right. This could have provided staff with the time that they should have taken to complete a more thorough

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

analysis and follow sound purchasing practices by tendering the work to compare in a more thorough fashion the merits of each structure type (steel, fabric and bricks and mortar).

2.6 Due Diligence

The public has strongly communicated that the lack of due diligence is appalling. Due diligence on this particular project would have called for;

- An open consultation with the public and stakeholder groups
- A Phase Two Steering Committee that respected Council's unanimous approval of the Phase One Steering Committee report
- A fulsome communications plan that encouraged public engagement
- Draft conceptual designs of the three facility types (fabric, steel and bricks and mortar)
- A comparative analysis of the three facility types and the lifespan of each
- The full operating costs of each facility type over a five year timeframe
- The comparative analysis of the long term implications – when will the pool and arena would need to be replaced and at what cost.
- Once the due diligence was completed a public meeting should have been conducted to get the public's reaction as to what the best building program was considering short and long term implications.

Anything less would fall and has fallen short of credible due diligence.

2.7 Partnerships

The public has also strongly communicated its disappointment in Council's failure to pursue the partnership with the YMCA in constructing the pool at Central Park as stipulated by Council in its directions to the Phase One Steering Committee. It is clear from the Phase One Steering Committee Report that a proper 6 lane 25 metre FINA regulation pool could be constructed out of bricks and mortar at the current YMCA for approximately \$6.18 million which would have provided the residents of Collingwood with two (2) pool tanks, namely, the FINA regulation tank and a 20 metre therapeutic

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

tank. Further the discussions centred on the fact that the public would have full access to the facility without having to be Y members. It is a matter of public record that the YMCA has expended in excess of \$3.2 million to update and upgrade its current facilities including renovating the change rooms to accommodate a new pool tank and to rough in the mechanical room and infrastructure to support the new 25 metre tank. The decision to spend \$3.2 million to cover the 45 year old Centennial Pool which is approximately 3 metres narrower than the FINA regulation pool is viewed as short sighted and ill-advised by the general public when looking at the relative capital costs, ongoing operating costs and the loss of the enhanced services to the Town residents, particularly those with special needs and seniors, in having the two pool tanks at the same location.

The fact that the Town is now courting the YMCA to operate the covered pool is viewed by the public as an admission by the Town that it has not the capacity to absorb long term operating debt. As a result of these cumulative actions, the public has little confidence in the wisdom of Council's decision to cover the Centennial Pool or the arbitrary projections for the annual operating costs of the pool. It is clear from the presentation of the Acting CAO and the comments of the YMCA at the public meeting that the Town has no rational basis for the projected operating costs for the Centennial Pool because it has no objective data around the programming and operation of the pool. This is highlighted by the fact that the pool complex may now include a 25 foot by 20 foot therapeutic pool which was not part of the signed contract and will dramatically impact the operating costs (not to mention a projected increase of \$500,000 plus to the capital budget). All operating cost projections generated by Town staff for the August 27, 2012 Council meeting are now meaningless; clearly the time should have been taken to do it right in the first place. More importantly, it is very clear from the public discussions that these costs are likely to be well in excess of \$375,000 and as much as \$450,000 for the pool facility alone. This is viewed by the public as a complete and utter abdication by this Council of its duty to reasonably and responsibly pursue the partnership with the YMCA for the construction and operation of enhanced aquatic

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facilities in this community. As stated by one resident, the Town has signed a \$12 million contract using the taxpayers' money without proper process, without essential information, without due diligence and without any regard to the long term implications for this community.

2.8 Sole Sourcing

The Town of Collingwood's procurement policy does allow sole sourcing although the policy is silent on amounts and the usual and more acceptable exceptions and pre-conditions. Other levels of government and most local municipal governments are much more stringent on sole source conditions. Specifically sole sourcing is usually acceptable **ONLY** in emergency situations such as floods, tornadoes etc. and where there is a critical urgency and potential safety issues with the public if work is not done in short order. Further sole sourcing fiscal limits range from \$25,000 - \$50,000.

It is common practice for all capital works to be tendered; the recreation projects are no exception. One member of the public (whose high level position is in procurement) indicated that that he would have been immediately dismissed if he had tried to sole source such a large project.

The rationale utilized for sole sourcing from staff remains unacceptable - which was that there is no other technology like the Sprung technology. This was not proven in the report and discussions with other suppliers on staff's list of firms that they researched have indicated that the Town staff has never contacted them to discuss their product. To have developed a matrix and judged companies without even asking for written quotations and specifications was irresponsible at the very least and is negligent in both the private and public sectors. This too is shamefully unacceptable.

2.9 Long Term Impacts to the Community

The long term service and fiscal impacts to the community remain a very significant issue. It is a fact that bricks and mortar structures last longer than fabric structures – according to Sprung's website, these fabric roofs need to be replaced every 15 years. The pool is 45 years old and the Eddie Bush arena is 65 years old. Spending 11.7 M

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plus the costs to repair the arena are clearly temporary solutions whereby a little more invested would bring residents a long lasting new pool and arena. In fact the annualized capital costs for the 3M plus that will have to be invested is approximately \$200,000 per annum assuming they last another 10-15 years. In contrast the annualized capital costs for new facilities assuming a lifespan of 45 years (which is fewer years in age than the existing Eddie Bush and Centennial Pool), is less than \$15,000 per annum. These figures do not include operating costs which are far less in newer more efficient facilities.

Further, the costs to operate 2 pools is obviously more expensive than to operate one well designed and efficient pool structure. To come close to the stated \$250,000 pool deficit listed in the Acting COA's report, the pool would need to register close to 5,000 registrants in swimming lessons per year. The Y now registers 2,500 - 3,000 lesson participants per year. The pool at Heritage Park will need to attract 1 in 3 residents in swimming lessons to come close to the budget mark counting the members that already register at the Y. With an ageing population and declining number of children and youth; it is doubtful that the pool will attract one in three residents as lesson registrants, it will be more likely 1 in 10 -15.

A recent study completed in another Ontario municipality found that older pool infrastructures are considered less attractive and do not draw residents to swim in them. The study showed that bright pools with glass and sunlight with play structures for children drew the greatest number of swimmers. People will drive distances to get to newer family friendly pools and drive by older less attractive structures.

2.10 Systemic Governance Issues

A common theme in the feedback that has been received to date on the development of recreation facilities in Collingwood has been that many issues that Council addresses fall short of credible due process where the public should be engaged in an altruistic way. There is little consultation on most issues and what advice is sought is often ignored. It has lead to a perception among the public that the issues as outlines are systemic in how this Council chooses to govern. There is no strategic plan, no proactive

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communications, no true sense of public engagement, no accountability and little if any transparency. These are broad statements but there is great room for improvements especially to gain back the trust that has been lost. Is it possible that Council chooses to ignore due public process or do they just not know any better.

Most alarming is the fact that the Mayor phoned the host of Penny Skelton LIVE and the manager of the local Rogers station to insist that the television show to highlight these recreation issues be cancelled (3 witnesses). The co-chairs of the Phase One steering committee and the current spokesperson for the Friends of Central Park were to attend and answer the host's questions only to be told by the host once they arrived that this had happened. Why would this happen in our community; what did the Mayor not want to come to light? Is this not unorthodox behaviour for a Mayor?

Another common trend which is very disturbing is the perception that Council's decisions are motivated not by the public good but by self interest. This perception is continually reinforced by behind the scenes leadership, closed door decision making processes and decisions which appear to be arbitrary and unresponsive to the identified needs of the community. Many, many residents have publicly questioned the motivations of Council and cited a perceived history of misfeasance and self-dealings by a number of Council members. Justified or not, decisions like this call into question the motivation and good faith of this Council.

3.0 ACCOUNTABILITY TO THE PUBLIC

Strong and leading local governments hold themselves accountable for targets and goals and objectives that the community has indicated are the current and future priorities. This Council has failed to develop a strategic plan for its term of office and therefore the public has no idea as what this Council is setting about to achieve. What are your priorities? Better stated; what are our priorities?

3.1 Critical Questions Remain Unanswered

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

These questions remain and must be answered to the general public's satisfaction.

- a) Why did Council choose such an inappropriate approach to the development of recreational facilities in Collingwood?
- b) Why is it acceptable for Council to break its own by-laws but not for the public and businesses?
- c) What was to be gained by truncating due and credible processes?
- d) What will Council do to ensure that this never happens again?

3.2 Recommended Actions

The prevalent discussions, communications and subsequent recommendations have centred on three themes;

- ✓ Much better planning with respect to the development of recreation, parks and cultural infrastructure,
- ✓ A significant improvement to the quality of governance in Collingwood,
- ✓ Improved communications and public engagement.

Recommendations are listed in the beginning of this report and centre on the following;

- a) Define and Operationalize Good Governance,
- b) Articulate Values and Behaviours,
- c) Develop a Strategic Plan (with community input),
- d) Corporate and Community Communications,
- e) Community Engagement,
- f) Parks, Recreation and Culture Master Plan,
- g) Procurement Policy and Policy Review,
- h) Long Range Capital Plan,
- i) A guarantee of transparent processes in the future,
- j) Debt Reduction Strategy,,
- k) Transparency and Accountability Measures
- l) Full Governance Review.

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD – OCTOBER 2012

3.3 Concluding Statements

There appears to be a systemic misunderstanding in Collingwood as to what good and transparent governance means in a local government context in 2012. We understand that this Council attends conferences at the taxpayer's expense on good governance and therefore cannot claim ignorance. The public is truly disappointed and embarrassed at what this Council feels is solid recreation infrastructure and good governance. One member of the public was in another municipality recently and residents were shocked at the lack of inclusive process and the underwhelming recreation plan for Collingwood. We do not want to be embarrassed for years to come.

We would ask you to accept responsibility for this lack of good governance and due process regarding the development of recreation facilities in Collingwood and move forward by adopting best practices, sound and transparent approaches and much, much better accountability to the residents that have put you in office. One member of the public who attended the public meeting indicated that "This will clearly be the election issue in the next election; it is time to put accountable and honest Council members in office, people that really care about a sustainable future and put the residents first."

Friends of Central Park – Collingwood will continue in this void to communicate with residents, seek out information from the Town and share same with the residents. People are very invested in the issue of recreation infrastructure and the issue of good governance in Collingwood and interested citizens continue to grow in number.

C.C. Kathryn Wynn, Minister of Municipal Affairs and Housing

Andre Marin, Ontario Ombudsman

Russ Powers, President of the Association of Municipalities of Ontario

Kelly Leitch, MP

GOOD GOVERNANCE & THE DEVELOPMENT OF RECREATION FACILITIES IN COLLINGWOOD - OCTOBER 2012

Jim Wilson, MPP

From: Ruth Dolan
Sent: Friday, October 12, 2012 7:46 PM
To: Sandra Cooper
Subject: Request for a Proclamation for November

Mayor Sandra Cooper

Your Honour,

I am writing to request a proclamation from the Town of Collingwood to declare November Pulmonary Hypertension Month.

This will be a tremendous help to us in our awareness efforts on behalf of all persons throughout your community and Canada who suffer with this rare, life threatening lung disease.

PULMONARY HYPERTENSION, or PH, is a disease affecting the arteries of the lungs. It can strike anyone regardless of age, sex, social or ethnic background. In pulmonary hypertension (which means high blood pressure in the lungs), the arteries of the lungs become narrowed and scarred, which can result in almost complete closing of the arteries. People affected with this disease suffer from continuous high blood pressure in the lungs which results in an enlargement of the heart, and can lead to heart failure.

Some symptoms of pulmonary hypertension are: shortness of breath (especially with activity); bluish or purplish hands, feet and lips; swelling of hands and feet; light-headedness/dizziness, especially when climbing stairs or standing up; chest pain, especially with physical activity; feeling tired all the time; and sometimes even fainting.

The somewhat "generic" symptoms, as seen above, often get mistaken for other less serious illnesses and conditions and patients therefore experience significant delays in receiving lifesaving treatments.

I am the mother of a young woman who is living with Pulmonary Hypertension (PH). I am also the Co-Leader for the Toronto Chapter, Pulmonary Hypertension Support Group. PH Canada , the only PH group in southern Ontario.

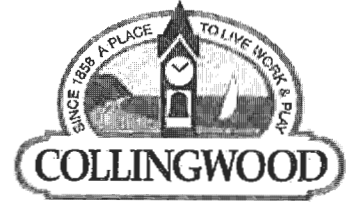
For More information about PH and this request, please feel free to contact me. Thank you.
Kind regards,

Ruth

Ruth Dolan
Toronto Chapter, PH Support Group Co-Leader
Pulmonary Hypertension Association of Canada
www.phacanada.ca www.phatoronto.ca ruth@phatoronto.ca
[\(905\)775-3586](tel:(905)775-3586)
59 Cambridge Cres,
Bradford, ON, L3Z 1E2

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Co-Leader, PH Support Group
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TOWN OF COLLINGWOOD



October 16, 2012

Sandra Cooper
Mayor, Town of Collingwood

LETTER SENT VIA REGULAR MAIL

97 Hurontario Street
 Box 157
 Collingwood, ON
 L9Y 3Z5
 Phone: 705 445 8451 ext 3262
 Fax: 705 445 2448
 Email: mschollenberger@collingwood.ca

Ruth Dolan
 Toronto Chapter, PH Support Group Co-Leader
 Pulmonary Hypertension Association of Canada
 59 Cambridge Cres,
 Bradford, ON, L3Z 1E2

Subject: Proclamation Request for Pulmonary Hypertension Month.

Dear Ms. Dolan:

Thank you for your e-mail requesting that the Town of Collingwood issue a proclamation to declare November as Pulmonary Hypertension Month.

Please be advised the Town of Collingwood has adopted a policy, in fairness and consistency, that request for proclamations or declarations not be endorsed. The Municipality receives numerous requests making it very difficult for Council to respectfully choose which organization/agency campaign to endorse or deny. For that reason, please be advised the proclamation request will be included under General Consent in an upcoming Council Meeting for information purposes.

On behalf of the Municipality, we thank you and The Pulmonary Hypertension Association of Canada for your continued dedication to raising awareness and aiding those who suffer from this disease.

Yours Truly,

CORPORATION OF THE
 TOWN OF COLLINGWOOD

Sandra Cooper
 Mayor

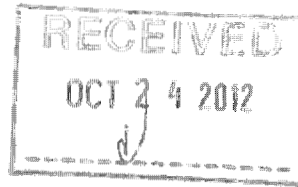


From anywhere... De partout...
to anyone jusqu'à vous

CANADA POST
2701 RIVERSIDE DR SUITE N1200
OTTAWA ON K1A 0B1

POSTES CANADA
2701 PROM RIVERSIDE BUREAU N1200
OTTAWA ON K1A 0B1

October 18, 2012



00621

OFFICE OF THE MAYOR
TOWN OF COLLINGWOOD
97 HURONTARIO ST
PO BOX 157 STN MAIN
COLLINGWOOD ON L9Y 3Z5

Dear Sir / Madam:

As an important partner to Canadian municipalities, Canada Post remains committed to providing a full range of postal services in every community we serve, including new developments. This letter is to inform you of some changes we are implementing to the process of installing Community Mail Boxes (CMB) in new developments.

With new residential and commercial developments adding between 150,000 and 200,000 mailing addresses every year, Canada Post's costs continue to increase while the amount of mail in the system is in rapid decline. Over the last five years, mail volumes have dropped almost 20 per cent per address, contributing to the corporation's unprecedented financial losses in 2011 and the first half of 2012.

To date, Canada Post has incurred the full cost of installing Community Mail Boxes and activating all addresses in new developments—on top of absorbing costs associated with maintaining the equipment and providing reliable delivery.

Effective January 1, 2013, Canada Post will implement a one-time fee to developers to install and activate all Community Mail Boxes and addresses in new developments. This partial cost-recovery initiative will apply a fee of \$200 per address, and is in addition to the existing process for installing Community Mail Boxes. As always, Canada Post will continue to cover all costs to repair and maintain Community Mail Boxes as well as the costs associated with mail delivery. There is no financial impact to your municipality as a result of this process change; this letter is simply to inform you of the change in Canada Post's process should you be asked questions from developers.

Community Mail Boxes are a high-value service that offers secure and convenient mail and parcel delivery to Canadians. This change is necessary to ensure that Canada Post is able to maintain the high level of service that Canadians have come to expect, while contributing to the corporation's fiscal stability.

For more information, please contact your Canada Post Delivery Planning Manager:
Wayne Beaton, (519) 457-5299, wayne.beaton@canadapost.postescanada.ca

Regards,

Jacques Côté
Group President, Physical Delivery
Canada Post

Consent A.3

Ministry of Infrastructure

Ministère de l'Infrastructure

Ministry of Transportation

Ministère des Transports

Office of the Minister

Bureau du ministre

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto, Ontario
M7A 1Z8
416-327-9200
www.ontario.ca/infrastructure
www.mto.gov.on.ca

Édifice Ferguson, 3^e étage
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Toronto (Ontario)
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416-327-9200
www.ontario.ca/infrastructure
www.mto.gov.on.ca



M2012-5536

SEP 4 - 2012

Mr. Ed Houghton
CAO
Town of Collingwood
PO Box 157
97 Hurontario Street
Collingwood ON L9Y 3Z5

Dear Mr. Houghton:

Thank you for meeting with my Parliamentary Assistant, Dipika Damerla, MPP, Mississauga East-Cooksville, at the 2012 Association of Municipalities of Ontario (AMO) annual conference. I understand that you had a productive discussion.

The McGuinty government plans to invest \$35 billion over the next three years in public infrastructure including \$12.9 billion this year. We are dedicated to working with our municipal partners to ensure that both levels of government can meet their infrastructure responsibilities in an accountable, affordable and sustainable manner. Our investment in our infrastructure and transportation systems will keep our economy strong and efficient.

In June 2011, our government launched *Building Together*, the first long-term infrastructure plan of its kind in Ontario and in August 2012, the Municipal Infrastructure Strategy. The strategy has earmarked \$60 million to municipalities over the next three years to prepare asset management plans and implement identified critical projects. In order to maximize the opportunities to improve municipal infrastructure, I encourage you to speak with Infrastructure Ontario (IO) to see how the services they offer could be of assistance. Many municipalities have already taken advantage of the reasonable loan rates offered by the Infrastructure Ontario Loan Program to fund capital investments. You may also wish to consider the IO Alternative Financing and Procurement (AFP) model. This model involves the private sector to leverage their expertise and innovation and appropriately allocates risk across the public and private sectors, which may be of benefit to municipalities.

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Municipal roads and bridges are essential components of Ontario's transportation network. I am committed to working with municipalities to build a strong, efficient and sustainable transportation network that not only supports the growth of Ontario's economy but also promotes a high quality of life for Ontarians. To that end, our government has been investing to keep Ontario's highways and bridges in good repair, reduce congestion, improve safety and promote economic growth. Since 2003, the province has provided municipalities over \$13 billion in infrastructure funding, including over \$1.5 billion in funding for municipal roads and bridges. These investments have helped municipalities to modernize and expand their transit systems, repair and upgrade roads and bridges, and revitalize community infrastructure.

Our government values its collaboration with its municipal partners and we will continue to work with you to pursue our common goal of improving the quality of infrastructure, transportation and public transit in Ontario.

My staff will be in communication with yours to follow up on the points raised during the recent delegation meeting in Ottawa. In future, please feel free to contact me or any member of my staff for support or assistance.

Please accept my best wishes and my sincere thanks for meeting with my Parliamentary Assistant at this year's Association of Municipalities of Ontario annual conference.

Sincerely,



Bob Chiarelli
Minister

c: Carol Layton, Deputy Minister, Ministry of Transportation
Drew Fagan, Deputy Minister, Ministry of Infrastructure

Consent.

A.4

**Ministry of
Transportation**
Office of the Regional Director
Central Region
2nd Floor, Bldg. D
1201 Wilson Avenue
Downsview, ON M3M 1J8
Tel (416) 235-5400
Fax (416) 235-5266

**Ministère des
Transports**
Bureau du directeur régional
Région du Centre
2^e étage, édifice D
1201 avenue Wilson
Downsview ON M3M1J8
Tél: 416 235-5400
Télé: 416 235-5266



October 9, 2012

Mr. Ed Houghton
Acting Chief Administrative Officer
Town of Collingwood
97 Hurontario Street
P.O. Box 157
Collingwood, ON
L9Y 3Z5

Dear Mr. Houghton:

I am writing to inform you that funding for the construction of Highway 26 widening between Sixth Line and Pretty River Parkway is being deferred.

The Government of Ontario is proposing strong action that is necessary to achieve a balanced budget by 2017/18. We are focusing our limited resources where they are needed the most – ensuring that the province's highways and bridges remain safe and in a good state of repair.

Deferral, however, does not mean cancellation and we are continuing with work on this section and looking at different funding options.

The ministry has asked our design consultant to prepare a design that will improve the transition area in the west end of the current construction contract for the Highway 26 new alignment. This work will be implemented as part of the existing contract.

The ministry has completed design for the widening between Sixth Line and Pretty River Parkway, is continuing with utility relocations, and will complete the required environmental approvals this fall 2012. Should funding becomes available, we will update our environmental approvals, including the preparation of an environmental monitoring report, and then begin construction.

For the long term, the ministry is studying the east-west capacity improvements in the Highway 26 corridor, including potential future bypasses of Stayner, Collingwood and Thornbury. MTO initiated a Study Design Update and the work commenced in early 2009 and is expected to be completed by late 2012. This study is required to

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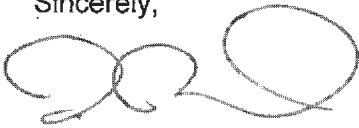
-2-

technically support the identification of a study area for future EA studies and/or municipal road improvements and future municipal studies.

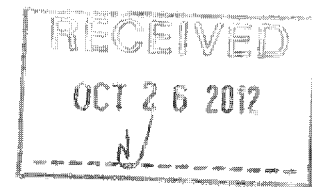
The Ministry of Transportation (MTO) is committed to continue to work with the local municipalities on short and long term strategies for area road improvements. Working together, I am confident we can develop a plan that will meet the diverse needs of the area.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lou Politano', with a large, stylized flourish at the end.

LP Lou Politano, P.Eng.
Regional Director



A.5

**NOTICE OF PUBLIC INFORMATION CENTRE
Class Environmental Assessment
Nottawasaga River Erosion Hazard Study**

The Township of Essa invites you to a Public Information Centre regarding the Nottawasaga River Erosion Hazard Study.

This initiative is being prepared in accordance with both the Planning Act and the Municipal Class Environmental Assessment (EA) process.

The Public Information Centre will consist of an open house style drop-in centre with a formal presentation. The session will provide an opportunity for the public to review information related to the Nottawasaga Erosion Hazard Study and to ask questions of Township staff and its consultants.

The Public Information Centre is scheduled for:

Date: Tuesday November 6, 2012
Time: 6:30 p.m. – 8:30 p.m. (formal presentation at 7:30 p.m.)
Location: Angus Recreation Centre Gymnasium
 8529 County Rd.10, Angus ON, L0M 1B2

The Township is interested in any comments that you may have on the Nottawasaga River Erosion Hazard Study. Comment sheets will be available at the Public Information Centre and can also be found online at <http://www.essatownship.on.ca/> if you cannot attend the Information Centre. Submission of any comments by Friday December 7, 2012 would be appreciated.

Should additional information be required, to share comments, or to be added to the study mailing list, please visit the Township of Essa website at <http://www.essatownship.on.ca/> or contact:

Greg Murphy, CAO
 Township of Essa
 5786 County Road 21
 Utopia, ON L0M 1T0
 Phone/Fax: (705) 424-9917 / (705) 424-2367
 Email: gmurphy@essatownship.on.ca

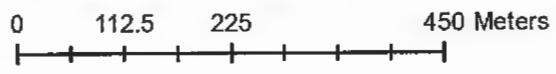
Shari Faulkenham, M.Sc.
 PARISH Geomorphic Ltd.
 2500 Meadowpine Boulevard, Suite 200
 Mississauga, ON L5N 6C4
 Phone/Fax: (905) 877-9531 / (905) 877-4143
 Email: sfaulkenham@parishgeomorphic.com

Note: Information will be collected in accordance with the Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.

STUDY AREA, ANGUS



Focus Area



From: Mary MacIntyre [<mailto:mmacintyre@huroniacommunityfoundation.com>]
Sent: Thursday, November 01, 2012 12:44 PM
To: Sandra Cooper
Subject: For Consent Agenda

Attention Mayor and Councillors of Collingwood,

Huronia Community Foundation is a local Foundation, our goal is to help individuals and groups make a difference in their community now and for years to come. We build and manage permanent income earning endowment funds from charitable donations. In other words, we accept donations from donors, invest them for long term growth, and distribute the earnings to local charities based on their needs and the needs of the community. We exist to make philanthropy easy.

Huronia Community Foundation awards Grants from the earnings of Endowment Funds for a broad spectrum of interests including arts and culture, health, education, sports and recreation, social services, youth, seniors, relief of poverty, animal welfare and the environment.

As we approach our country's 150th birthday, Canada's Governor General, his Excellency, the Right Honourable David Johnston, has challenged Canadians to imagine our country as it could be – a smart and caring nation that holds promise for all. The Governor General's call to service has special meaning for community foundations, since he is our patron. But more importantly, his aspirations for our country mirror those of community foundations from coast to coast. Huronia is rising to his challenge. Together, we are going to strive to make our community, and our country, a 'Smart and Caring' Community.

We encourage you to read the attached documents, one contains further literature on the Governor General's call to action, and the second information on how you can contribute to building a stronger community foundation locally.

In keeping with the Smart & Caring Communities initiative, Huronia Community Foundation would like to further its mission of connecting people to the causes they care about and assisting charities through grants in the Collingwood, Wasaga Beach and Clearview municipalities. But, we need your help. **We are asking for your participation in joining our Governor General's movement and helping us to extend our services into Collingwood.**

Please contact Garry Morehouse at 705.527.5554 or gmorehouse@huroniacf.com. You can also visit us at www.huroniacf.com.

Mary MacIntyre
Administrative Assistant
Huronia Community Foundation
357 King Street, Midland ON L4R 3M7
Phone: 705-527-5554
Email: mmacintyre@huroniacf.com

HURONIA. OUR HOME, OUR COMMUNITY, OUR FUTURE.

We believe our community is worth supporting – we know you do too.

Huronian Community Foundation is a locally run, public foundation that builds and manages permanent income earning endowment funds from charitable donations. In other words, we accept donations from donors, invest them for long term growth, and distribute the earnings to local charities based on their needs and the needs of the community. The unique structure of Huronia Community Foundation enables charitable donations of individuals, corporations and organizations to support and sustain Huronia forever.

CARING FOR HURONIA - Grant Stories

Our community has enabled us to support:

Angels with Backpacks - \$1,000 granted to provide needy children, and the homeless with a backpack filled with essentials

Beausoleil First Nations - \$3,700 granted to provide wood stoves for families

Endangered Domestic Animal Sanctuary - \$500 granted to assist in paying veterinarian bill and food for unwanted animals

Midland Area Reading Council - \$5,000 granted to help students acquire confidence and workplace skills

YMCA Camp Kitchikewana - \$1,100 granted to the Strong Kids Campaign, to send a child to a two week overnight camping experience

Askennonnia Senior Centre - \$1000 granted for CPR training to over 25 volunteers and paid program instructors

Boys and Girls Club of North Simcoe - \$1,000 granted to provide healthy snacks, nutritional education, and physical activities for youths age 7 to 17 in the after school program

MS Society - \$1,000 granted to purchase a wheelchair and assist with the household of families with MS

And many more deserving charities. All of these programs and others enhance the lives of many individuals, and without the charities, and caring donors, none of this would be available in our community.

Be part of caring for Huronia,
GIVE TODAY AND HELP FOREVER.



HURONIA
COMMUNITY
FOUNDATION



LA FONDATION
COMMUNAUTAIRE
DE LA HURONIE

CARING FOR HURONIA - Donor Stories

A Lasting Legacy

Tom and Lucille Gay will be remembered for many things; a zest for life, a love of music and a passion for sailing their boat, the “Osprey” on the sparkling waters of Georgian Bay. But undoubtedly this couple’s most significant legacy will be their perpetual gift given to the community that meant so much to them.

Lucille had always planned to give back to the community. Ideally this would involve helping local residents on a continuous basis and by supporting a variety of causes. To accomplish this goal, Lucille chose one of the best ways to create a lasting legacy of giving. Lucille included a gift of \$200,000 in her last will and testament to create a non-restricted endowment fund with Huronia Community Foundation.

Since 2005, the Tom and Lucille Gay Endowment Fund has granted more than \$50,000 to numerous local charities. Many people have benefited from the Gays’ generosity year after year because the principal of their contribution is never spent. This is the beauty of endowments. Only the interest earned on the investment is spent, thus creating a perpetual gift.

The Gays left us over five years ago. But their legacy of giving and community spirit will live on forever, thanks to the creation of the Tom and Lucille Gay endowment fund.

Care for the Land we Love

“Before he died in May of 2010, my husband Butch was an avid Georgian Bay sailor. He particularly loved the North Channel and was saddened one year to discover new cottage development encroaching on the once unspoiled shore of his favorite anchorage. He always felt strongly that special places like these should be protected.” – Lu LaFrance

Stories like Butch’s are not uncommon in Huronia. As citizens of this naturally beautiful area, we sometimes take Georgian Bay’s splendour for granted – until it is threatened, or more sadly, destroyed. Lu LaFrance knew how important preserving Georgian Bay was to her husband. So upon his death, she could think of no better tribute than making a sizable financial contribution to the Butch LaFrance Georgian Bay Land Trust Endowment Fund part of the Georgian Bay Land Trust Huronia Stewardship Endowment Fund.

Established by Huronia Community Foundation and in partnership with GBLT, this fund is being used to support the stewardship work of the Georgian Bay Land Trust, an organization committed to preserving and protecting 1200 acres of Georgian Bay’s south-eastern shore.

Endowment funds are a meaningful way to create a lasting legacy of giving. Funds can be allocated to a charity that has strong personal significance to donors and their loved ones.

You too can make a difference.

GIVE TODAY AND HELP FOREVER.

“I made this donation as a fitting memorial to Butch, as a means to honour him and his wish that the shores of Georgian Bay be preserved in their natural beauty and wonder, forever.” – Lu LaFrance



We Exist to Serve Charities and Donors

Since its inception in 2000, Huronia Community Foundation has granted over \$600,000 to local charities and causes. Some of these grants are directed by donors who have specified a particular area of interest. Others are distributed by the Huronia Communities Foundation Grants Committee, which is comprised of community volunteers and overseen by the Board of Directors. Our vision is to help sustain Huronia as a good place in which to live and work, a promise born of its heritage and natural splendor. With the support of so many passionate donors, and endowment funds of over \$1.3 million we are well on our way.

Huronia Community Foundation pools its investments with the Toronto Community Foundation, resulting in lower administration costs and access to investment expertise on a national scale. Our return on investment for Endowment Funds has consistently exceeded average market returns.

GIVING TO HURONIA

Contributing to or creating your own endowment fund has many benefits.

Endowments make it easy to:

- Support a cause you are passionate about
- Get your family involved in giving
- Leave a family legacy in Huronia by naming the fund after yourself, your family or a loved one
- Trust others with future decision-making, knowing that a passionate group of individuals who understand the needs of Huronia will oversee your fund
- Give forever

We exist to support local efforts by providing donors with an opportunity to make their financial support perpetual.

A Vehicle for Philanthropy

We make giving easy. With our ability to accept almost any kind of gift (including cash, securities and real estate) and our ability to satisfy almost any donor interest, we make it easy for you to give back to Huronia. It's simple. It's effective.

GIVE TODAY, HELP FOREVER

Contact Huronia Community Foundation to learn how you can donate now, start an endowment fund or begin planning on how you can give later. Call (705) 527-5554 or email us at info@huroniacommunityfoundation.com

HURONIA
COMMUNITY
FOUNDATION



LA FONDATION
COMMUNAUTAIRE
DE LA HURONIE

Huronia Community
Foundation

(705) 527-5554
[info@huroniacommunity
foundation.com](mailto:info@huroniacommunityfoundation.com)

[www.huroniacommunity
foundation.com](http://www.huroniacommunity
foundation.com)

357 King Street, Midland
ON L4R 3M7

Charity Registration No.
890875727 RR0001

“...Join me in imagining our country as it could be...
a smart and caring nation, where all Canadians can succeed,
contribute, and develop their talents to their fullest potential.”

HIS EXCELLENCY
THE RIGHT HONOURABLE
DAVID JOHNSTON,
GOVERNOR GENERAL
OF CANADA



As we approach our country's 150th birthday, Canada's Governor General, the Right Honourable David Johnston, has challenged Canadians to imagine our country as it could be – a smart and caring nation that holds promise for all.

The Governor General's call to service has special meaning for community foundations, since he is the patron of our network, Community Foundations of Canada. But more importantly, his aspirations for our country mirror those of community foundations from coast to coast to coast.

Our Contribution to a Smart & Caring Nation

For more than 90 years, Canada's community foundations have dedicated themselves to building better places to live, work, and play. We are 'barn-raisers' by nature, bringing people and resources together to achieve a greater good. So when we considered our contribution to a 'smart and caring nation' the answer was clear: we can build *smart and caring communities*.

Smart & Caring Communities unites our movement in a nation-wide call to service, an opportunity for the more than 180 community foundations across Canada to mobilize people, organizations, and resources in a shared effort to build a smarter and more caring nation. Together we can leverage this unique moment in time to engage Canadians in their community foundation in a new way. We can determine what a 'smart and caring' community means to them and how community foundations can seed and support that vision.



SMART & CARING
COMMUNITIES



COMMUNITY
FOUNDATIONS
OF CANADA

Our Commitment to Canadians

Smart & Caring Communities is a landmark effort for Canada's community foundation movement – rallying our entire network in pursuit of two goals:

Having access to a community foundation means having a network of people, organizations, and resources dedicated to building 'smart and caring' communities each and every day.

While many communities are home to a community foundation now, we know there are gaps and through *Smart & Caring Communities* we plan to reach more communities than ever before. We dream of a Canada where every Canadian community is served by a community foundation by 2017.

Serve every
community

In 1967 Canadians celebrated our Centennial Year by building arenas and community centres to foster our nation's growing sense of community. Leading up to 2017, community foundations across Canada will connect the country by establishing *Smart & Caring Community Funds* from coast to coast to coast. The funds will give communities the flexibility they need to take advantage of local opportunities and help make them the smart and caring places we know they can be.

Each fund will be unique to its community, but every one will share similar values and a 'smart and caring' goal. Together they will establish a nation-wide legacy for our 150th birthday – a permanent asset that will serve Canadian communities for generations to come.

Connect
the country



SMART & CARING
COMMUNITIES



COMMUNITY
FOUNDATIONS
OF CANADA

This is just the start.

Find out how Huronia Community Foundation is building a smart and caring community at www.huroniacf.com

HURONIA
COMMUNITY
FOUNDATION



LA FONDATION
COMMUNAUTAIRE
DE LA HURONIE



Town of Collingwood

Collingwood Downtown BIA Board of Management Minutes

October 3, 2012

BOARD OF MANAGEMENT

Joe Saunders – Chair
 Margot Nicolson – Vice-Chair
 Bob Cook
 Cameron Trott
 Ed Christie
 Ryan Gardhouse
 Douglas Snider
 Bradley Green

COUNCIL

Councillor Ian Chadwick

RESOURCE

Susan Nicholson – BIA General Manager
 Paula Lehr – Downtown Revitalization Coordinator
 Monica Gal - Recording Secretary

A meeting of the Downtown Collingwood Board of Management Business Improvement Area (BIA) was held on Wednesday, October 3, 2012 at the hour of 6:00 p.m. in the Braniff Room, Town Hall.

WELCOME / CALL TO ORDER

The Chair welcomed all in attendance and determined that a quorum was present then called the meeting to order at 6:05 p.m.

APPROVAL OF THE AGENDA

*Moved by Member Green
 Seconded by Member Councillor Chadwick*

THAT the Collingwood Downtown Board of Management Business Improvement Area (BIA) adopts the October 3, 2012 Agenda as amended.

Add: **THAT** this Board proceeds in Camera in order to address a matter pertaining to:

personal matters about an identifiable individual, including municipal or local board employees and budget;

CARRIED

CONFIRMATION OF THE ADOPTION OF THE MINUTES

THE August, 2012 Collingwood Downtown Board of Management Business Improvement Area (BIA) Minutes was adopted electronically in accordance with Procedural By-law 2006-120.

DECLARATIONS OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

* Board Member Saunders declared a Conflict of Pecuniary Interest with respect to the Invoices Paid to Saunders Office Pro as he is an owner of the business and works for the firm.

BUSINESS ARISING FROM THE AUGUST 22ND MEETING

Ice Sculpture Event – Event Chair Cook suggested that there be 3 focal points which could be utilized for photo opportunities. Event Chair Cook explained that the proposed event would be constructed and installed over a 3 day period to lengthen the public's interest. The enhanced event would cost approximately 3,000 dollars more than the inaugural event. Event Chair Cook noted that based on last year's event, that security and lighting be increased. Only BIA member's sculptures would be subsidized and suggested that the Board begins promoting the Event both within and external of the BIA District as soon as possible.

Christmas Décor – Proposal to utilize portion of Board Reserve – Bradley Green

Tall Ships Event – August 16-19, 2013 – The General Manager explained that she and the Town's Manager of Events and Culture attended the 1st Tall Ships meeting in Toronto. Logistics of the port and the preliminary list of ships expected at the Collingwood Harbour were provided by the organizers. At the meeting, the organizers described the marketing and promotional campaign and confirmed that CTV has signed on as a partner. The next meeting will take place the first week of November.

MOVE IN CAMERA AT 6:40 P.M.

Move by Member Cook
Seconded by Member Nicolson

THAT this Board proceeds in Camera in order to address a matter pertaining to:

personal matters about an identifiable individual, including municipal or local board

RISE FROM IN CAMERA AT 7:26 P.M.

Moved by Member Trott
Seconded by Member Snider

THAT this Board Rise from In Camera.

CARRIED

TREASURER'S REPORT

The Finance Chair and the General Manager confirmed that the Board's actual and estimated and actual Financial Statements are sound.

Moved by Member Gardhouse
Seconded by Member Trott

THAT the Collingwood Downtown BIA Board of Management accepts the 2012 Financial Statement to September 30, 2012 as presented.

CARRIED

Invoices Paid – the Board having reviewed the list of invoices paid since the last meeting approved them as follows:

Moved by Member Green
Seconded by Member Snider

THAT the Accounts Payable Vouchers of the BIA up to and including September 30, 2012 in the amount of \$28,126.87 be approved as presented.

CARRIED

Moved by Member Gardhouse
Seconded by Member Green

THAT the Supplementary Accounts Payable Vouchers for the period ending September 30, 2012 in the amount of \$148.90 to Saunders Office Pro be approved as presented.

CARRIED

* Board Member Saunders declared a Conflict of Pecuniary Interest with respect to the Invoices Paid to Saunders Office Pro as he is an owner of the business and works for the firm.

Preparation for the Annual General Meeting - The Board agreed to focus on preparing the 2013 budget at its October 25th regular meeting and finalize it at their November 14th Budget Meeting.

Draft 2013 Budget – Finance Chair Gardhouse circulated the Draft 2013 Budget and agreed that the members would review their specific portfolios to discuss in more detail at the next meeting.

CORRESPONDENCE SENT BY THE BIA GENERAL MANAGER SINCE THE AUGUST 22ND MEETING:

1. Member Feedback Survey regarding the Collingwood Elvis Festival – *the Vice-Chair noted that member feedback is not consistent. Some of the members expressed concern with extended street closures whilst others support it. Overall a better event than previous years.*
2. Memo regarding Sidelaunch Mural location – *Councillor Chadwick explained that the Manager of Loblaws seems receptive to having the mural located on the easterly corner; however, it would require that approximately 1.5 metres would have to be added to that parapet. Further discussions to take place.*
3. Media Release regarding Fall Activities in Downtown Collingwood
4. Email to Mayor and Council regarding Eddie Bush Memorial Arena
5. Thank You letters to Black Angus Fine Meats and Game, Heron Cross British Tea Room, Loblaw Great Food, Ken Templeman, Scott Carter and Dr Kellie Leitch, MP for their support of the Celebrate Collingwood Day/ Blues Brews and BBQ event
6. Letter of support for Breaking Down Barriers Worklinks Employment Program
7. Media Release regarding Harvest of the Arts
8. September edition of the Member Newsletter

CORRESPONDENCE RECEIVED BY BIA GENERAL MANAGER SINCE THE AUGUST 22ND MEETING:

1. Thank you from Riders with a Message
2. Thank you from Collingwood Arts & Music Festival
3. Copy of email regarding customer service excellence at a downtown business
4. Letter from an area resident regarding downtown parking
5. Correspondence from Councillor Chadwick regarding proposed changes to the Sign Bylaw
6. Media Release from Simcoe County Federation of Agriculture regarding proposed Regional Local Food Distribution Hub
7. Letter from Georgian Bay Association for the Creative Arts regarding its amalgamation with the Blue Mountain Foundation for the Arts.

NEW BUSINESS

COMMITTEE REPORTS

Downtown Revitalization –The Coordinator elaborated on the *Girlfriend's Getaway Weekend Event*. The Vice–Chair added that the merchants reported mixed reviews. Overall, part time residents who brought up their friends, explored and shopped downtown and left with a feeling that they would like to return if the event is repeated next year. The Coordinator noted that in order to grow the event, it will require increased funding support from the Ministry of Tourism.

The Chair suggested that the Sub-Committee be invited to assist the Board at the AGM.

Maintenance - Maintenance Chair Christie noted that overall Downtown Collingwood appears to be in good shape with the exception of the boulevard between 4th and Hume Street. The Chair agreed to include the topic for follow up with the Acting CAO. The Maintenance Chair also expressed concern with the level of garbage pickup during the day – the General Manager explained that she does not have budget, however she will speak with Breaking Down Barriers and seek their assistance.

Decorating – Decorating Chair Green elaborated with a PowerPoint Presentation from Blachere Illumination Canada depicting the proposed items shown in situ and includes enhancing the illumination of the Town's Christmas tree. The Board noted that they wish to discuss this item with the Acting CAO and possibly the Chair of the Budget Committee and put forward the following resolution:

**Moved by Member Christie
Seconded by Member Nicolson**

THAT the Downtown Collingwood BIA Board of Management empowers the Decorating Chair to move forward with discussions with Blachere Illumination Canada to negotiate the financing or leasing of the proposed décor for the Board's advantage.

AND THAT potential partnership with the Town be explored.

CARRIED

The General Manager advised that she was working on designs for the Remembrance Day banners.

Communications – the Board supported Communications Chair Saunders position that

members need to take responsibility for opening their emails.

Promotions - Promotions Chair Trott confirmed that the 2012 Farmers Market season will end on October 6th at which time the Art Chairs will be auctioned off. The Promotions Sub-Committee is assisting with the planning of Walk a Mile in her shoes event, finalizing the Halloween Event and has begun working on the Christmas launch. The General Manager has been in discussions with representatives of the OPP requesting that the intersection of First and Hurontario Street be closed for the lighting of the Town's Christmas tree which is to take place at the end of the Santa Claus Parade - November 24th.

Marketing - Marketing Chair Nicolson confirmed that on average 2 press releases are issued per month. Radio advertisement contract with Toronto radio station has expired. The General Manager is working with a different out of town radio station on a Christmas campaign. The Marketing Chair and the General Manager are in the process of finalizing the marketing campaign through Horizon Magazine. The "Passports" will be distributed in the Christmas edition of Escarpment Magazine. The General Manager confirmed that the Business Directory in the kiosks will be changed by the next Board meeting.

Walkway/Laneway Project – Member Snider advised that he was in the process of scheduling a meeting with the Acting CAO in advance of the AGM.

Policy and Procedures – no discussion.

Parking and Bylaws – Member Trott advised that he is working with the Clerk on enhanced signage. The Board discussed the lack of parking especially for larger vehicles such recreational vehicles at the GTTA. Councillor Chadwick advised that Councillor Lloyd has been appointed as Council Representative on the GTTA. The Board would like to discuss the feasibility of offering out of town visitors a complimentary day parking pass to entice visitors to come to Downtown Collingwood. Councillor Chadwick suggested that the Board and the Town explore partnership opportunities whereby a portion of the funds raised through parking revenue be used for other community projects.

General Manager Nicholson – briefly elaborated on her circulated Manager's Report.

COMMITTEE REPRESENTATIVE REPORTS

Heritage Advisory Committee - Member Christie advised that the Heritage Committee is recommending that a Heritage Impact Assessment (HIA) be carried out on the impact of the Covered Ice Rink to the Curling Club. Council is considering retaining the services of a heritage professional to undertake an archival report of the former Mountain View Hotel.

Collingwood Elvis Festival Committee - The Chair, Member Gardhouse and the General Manager advised that the Working Committee will be meeting shortly to review the financials. The General Manager advised that the 2013 Festival would be its 20th milestone.

NEXT MEETING

The next meeting of the Board of Management of the Collingwood Downtown BIA will take place on **Thursday, October 25, 2012 at 6:00 p.m. in the Braniff Room, Town Hall.**

ADJOURNMENT

Moved by Board Member Green

THAT the meeting adjourns at 9:32 p.m.

CARRIED

Joe Saunders, Chair

JS: mg



Town of Collingwood

Parks, Recreation and Culture Advisory Committee Minutes

October 17, 2012

COMMITTEE:

Penny Skelton - Chair
 Paul Cadieux – Vice-Chair - Regrets
 Catherine A. Campbell - Arts & Culture Rep.
 Norah MacLean
 Karen Ciotti
 George Christie
 Peter de Vries – Museum Rep. - Regrets
 Joe Macdonald – left at 9:26 p.m.
 George Dickson – was not in attendance
 Matt Wells - Waterfront/Harbourlands Rep.

COUNCIL:

Councillor Keith Hull
 Councillor Dale West

RESOURCE:

Marta Proctor, Director
 Mandy Long, Administrative Assistant
 Pieter Huyssen, Constable, Collingwood Detachment
 of the OPP - Regrets
 Monica Gal, Recording Secretary

GUEST:

Sara Almas, Clerk
 Ron Martin, Deputy Chief Building Official
 Jarvis Strong

CALL TO ORDER

A meeting of the Parks, Recreation and Culture Advisory Committee was held on Wednesday, October 17, 2012 at 6:30 p.m. in Community Rooms B/C of the Collingwood Public Library.

CHAIRS REPORT

The Chair welcomed all in attendance, established that a quorum was in and place and called the meeting to order at 6:33 p.m. The Chair introduced Sara Almas, Clerk, Mr. Murray Knowles, Chair of the Trails Committee, Mr. Ron Martin, Deputy Chief Building Official.

ADOPTION OF THE AGENDA

*Moved by Committee Member Wells
 Seconded by Committee Member Ciotti*

THAT the October 17, 2012 Parks, Recreation and Culture Committee Agenda be adopted as circulated.

CARRIED

ADOPTION OF THE SEPTEMBER 11TH NOTES AND MINUTES

***Moved by Committee Member Campbell
Seconded by Committee Member Christie***

THAT the September 11th Special Meeting Parks, Recreation and Culture Notes be adopted as amended.

CARRIED – 1 abstention

*In responding to a question regarding procedure with respect to vote reconsideration, the Clerk explained the process that would be required. The Committee agreed not to request 'reconsideration'.

ADOPTION OF THE SEPTEMBER 19TH MINUTES

***Moved by Committee Member MacLean
Seconded by Committee Member Ciotti***

THAT the September 19, 2012 Parks, Recreation and Culture Committee Minutes be adopted as amended.

CARRIED

DECLARATIONS OF CONFLICT OR PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

DEPUTATIONS

Collingwood Trails Network Year End Report – Trails Committee Chair Murray Knowles provided a PowerPoint Presentation in which he highlighted the Committees' achievements in 2012 which included; the installation and implementation of the Trails Emergency Response System "Know Where You Are, construction of new trails and the addition of interpretative signs, with more to follow in 2013.

The Committee recommended that the Trails Committee considers partnering with the local high schools to offer students an opportunity to gain their 40 hours of community involvement activities as part of the requirements for an Ontario Secondary School Diploma (OSSD) to volunteer on trail maintenance and construction. Trails Committee Chair Knowles noted the recommendation and agreed to follow up.

Presentation of New Recreational Infrastructure

The Chair and the Director introduced Deputy Chief Building Official Ron Martin who has been appointed as Project Manager of both projects. Mr. Martin provided a review of the Site Development process with detailed PowerPoint Presentations of Centennial Pool and the new ice rink at Central Park.

The Committee reviewed the conceptual design of the exterior of both sites and provided the following comments:

Centennial Pool - During discussion, the Committee commented that the interior layout seemed somewhat congested and questioned the components of the therapeutic pool, the size of the fitness room. The Committee suggested that the provision of the fitness room

may be ambitious and suggested that more space be allocated to the deck area surrounding the therapeutic pool. Mr. Martin noted the comments and agreed to take them into consideration in the next iteration of the design. The Director also confirmed that she and the Deputy Chief Building Official would continue to have discussions with therapeutic pool experts with respect to the pool's design and features. The Director explained that she and PRC Staff have met with the Executive of: *Minor Hockey, Clippers Swim Team* and the *Slo Pitch League* stakeholders who provided valuable input into the design of the new recreational facilities. The Director noted that the lifeguard will be patrolling the deck area whenever patrons are in either pool.

Ice Rink at Central Park – The Committee was advised that the site plan will incorporate the Town's Urban Design Standards. The ice rink is situated in a location so that in future twinning may be an option. Councillor Hull suggested that the lobby and the mezzanine be utilized for displaying public art.

The Committee thanked Mr. Martin and Mr. Knowles for presenting to them and excused them from the meeting at 8:26 p.m.

COMMITTEE ROLE, RESPONSIBILITY AND VACANCIES

The Chair and the Director explained that they invited the Clerk to speak with the Committee regarding their role, responsibility as well as vacancies on the Committee and some of the subcommittees. The Clerk noted that in preparing for the meeting, she reviewed the Committee's Establishing By-law and remarked that it currently does not address capital activities. The Clerk explained that if the Committee is particularly interested in ensuring they are consulted with respect to capital decisions in the future, that the Committee request Council considering amending their establishing by-law. The By-law also identifies that the Advisory Committee should establish Terms of Reference and the Director explained to the Clerk that all of the subcommittees have developed their respective Terms of Reference, however the PRC Committee had not to date.

The Clerk further explained that Council has in place its Procedural By-law () and abides by its Code of Conduct / Ethics (). The Clerk suggested that in order to help the Committee to move forward, they need to need to develop and prioritize in the following order:

1. Mandate / Establishing By-law Amendment
2. Terms of Reference

The Committee requested that they be circulated copies of their Establishing By-law so that they could begin drafting proposed changes and Terms of Reference at the November meeting.

The Director and the Clerk cautioned the Committee that their recommendations are at Council's discretion. Councillor West echoed Staff's comments and noted that Staff has been requested to provide Council with an Operational Review and Council may request that the review be expanded to include Boards and Committees.

Committee size and composition – The Clerk raised a question about the PRCAC committee size noting that this committee is the largest Committee. The Chair and the Director explained that the Committee is composed of 11 members, 4 of which represent the 4 subcommittees and the remaining 7 are appointed by Council. During discussion, the Committee conveyed their reason for developing the current composition of members as they believe it to be fair and representative of the community and as such, recommend that Council maintains those levels.

BUSINESS ARISING FROM THE MINUTES

Community Recreation & Culture (CRC) Grant - Applications must be received by November 1, 2012.

Final Report from 2012 Recipients – Staff confirmed that they have been contacting 2012 Recipients to remind them that their Final Reports are to be submitted.

Set-Up Interview Teams – Administrative Assistant Long will assist in setting up the interview schedules. The interview teams will be divided into 3 categories:

1. **Arts and Culture**
2. **Sports and Recreation**
3. **Special Events and Youth**

DIRECTORS UPDATE

Staff Reports – as circulated for the September 19th meeting – had been received and approved by Council.

Kinsmen Multi-Use Courts – Administrative Assistant Long showed a short Youtube video of the completed Multi-Use Courts at Kinsmen Park.

JJ Cooper Park – the official opening of the park will be held in the spring of 2013.

Soccer Pitches on Fisher Field – The Director confirmed that Council would be receiving Staff Report C2012-12 as part of their October 22nd Agenda package. The Staff Report recommends purchasing approximately 25 acres of land and as well as leasing 'the orchard lands' for a period of 10 years.

The Committee thanked the Clerk for meeting with them and excused her from the meeting at 9:10 p.m.

SUB-COMMITTEE REPORTS

Museum Committee Report – circulated as part of the Agenda Package.

Trails Committee Report - circulated as part of the Agenda Package.

Waterfront Harbourslands Committee Report – circulated as part of the Agenda Package. The Director explained that **Council has** been in discussions regarding the possible purchase of the Terminals and some adjacent lands. Consideration with respect to purchasing the floating docks is on hold.

Arts & Culture Committee Report - circulated as part of the Agenda Package.

NEW BUSINESS

CORRESPONDENCE

Documents/ notices - circulated with the Agenda Package.

Staff Report and draft Active Transportation Plan – received by Council – link to the Plan to be circulated by Administrative Assistant Long. www.atplan.blogspot.com

Invitation to BMFA Open House - Tuesday October 16th.

OTHER BUSINESS

One of the members accused the Chair of misrepresenting the Committee publicly with respect to the current membrane structure plans and requested an apology. The Committee Chair apologized, noting that there was no dishonesty intended with respect to her unprepared statements on behalf of the Committee. The member who raised the concerns abruptly left the room.

The Director stated that she would speak with the Clerk regarding the incident and noted that she is committed to working with Committee in a positive environment which addresses committee concerns in an appropriate manner.

NEXT MEETING

The next meeting of the Parks, Recreation and Culture Advisory Committee will take place on ***Wednesday, November 21, 2012 at 6:30 p.m. in Community Rooms B/C of the Collingwood Public Library.***

ADJOURNMENT

Moved by Member Christie

THAT the Parks, Recreation and Culture Advisory Committee meeting adjourns at 9:41 p.m.

CARRIED

Penny Skelton, Chair

PS: mg



STAFF REPORT

REPORT #:	T2012-17
DATE:	November 5, 2012
SUBMITTED TO:	Mayor & Members of Council
SUBMITTED BY:	Marjory Leonard, Treasurer
SUBJECT:	Hospice Georgian Triangle

1. RECOMMENDATION:

THAT Council receive staff report T2012-17 for information, and

FURTHER THAT Council herein authorize the waiving of fees and charges as noted in Staff Report T2012-17 applicable to the Hospice Georgian Triangle Residential Hospice project

AND FURTHER THAT Council provide a grant to Hospice Georgian Triangle in an amount equal to the Town-wide Development Charges applicable to the development.

2. SUMMARY AND BACKGROUND:

In 1987 a group of compassionate individuals, concerned with how to provide assistance to the ill and dying, formed Collingwood Community Hospice. Charitable status was granted. The hospice has grown and the name was changed to Hospice Georgian Triangle to better reflect the area served, including Collingwood, Wasaga Beach, Town of the Blue Mountains, Meaford, Clearview Township, and the villages in between.

The Hospice is located in Collingwood and has two respite-care beds offered to families who are caring for a palliative ill family member. These beds are booked on a regular basis by families who need a break from the demands of 24-hour care. Hospice Georgian Triangle also offers Bereavement Support for those grieving the loss of a loved one.

Hospice Georgian Triangle has 150 trained volunteers providing volunteer hours to support our programs, such as Home Visiting, Hospice Suite Respite Care, Bereavement Support, Special Service for Children and Emotional Support.

Rebecca Wall, Board Chair for the 2010-2011 year stated in her report at the Annual General Meeting,

“There is, no doubt, a need for a hospice home in our community to house our programs and provide a home like atmosphere where those at the end of life can spend their days in a circle of care provided by professionals, volunteers, family

and friends. That is our Dream; to have a hospice home in this area. While it is a Dream today I know that our activities that increase public awareness, the strategic planning and the creation of a sustainable foundation will make it a Reality tomorrow. I believe and sense from all those involved with hospice that their passion and hard work will soon get us there.”

Hospice has worked hard to find a suitable property in Collingwood that would allow them to build a six bed facility and realize their dream.

Hospice Georgian Triangle is requesting financial support through the waiving of certain fees for their residential hospice project.

3. DISCUSSION:

On August 15, 2011, Council received and approved the recommendations in Staff Report C2011-14 that outlined a guideline for responding to requests for financial assistance or the waiving of fees for attainable housing projects in the Town of Collingwood. While that report was specific to attainable housing projects, the principles contained therein are applicable to the Hospice Georgian Triangle project.

The report contained a list of potential fees that Council could considering offering if the municipality did not donate the land for the project. Those fees include (if applicable):

- Water/Sewer connection fees;
- Hydro connection (COLLUS directive);
- Entrance permits;
- Parkland Dedication fees;
- Committee of Adjustment fees;
- Building Permit fees;
- Planning and Site Development fees;
- Development Charges, Local Improvement Charges and Special Area Rate fees.

Any of the above fees that would be waived would be recorded as a Council Grant.

As an aside to this discussion, Treasury staff has worked with Hospice to determine their status in relation to municipal tax applicability and have received the following information from MPAC,

“On August 26, 2011, the Minister of Finance filed O. Reg. 403/11 to amend O. Reg. 282/98. The purpose of the amendment is to prescribe conditions under which *“land that is used by a non-profit hospice to provide end of life care”* shall be exempt from taxation.

The following is a list of the fees and charges that may be required, the estimated amount of the fee and the ability to waive, defer or refund.

Planning Fees - \$11,980

The proposed facility will require two consent applications for right of ways, a rezoning application and site plan approval. This amount incorporates the pre-consultation fee (\$525), Rezoning fees plus contingency (\$3,200), Consent fees (\$2,355), and Site Plan Approval fees (\$5,900).

Building Permit Fees - \$7,264

Building permit fees are based on a classification of institutional and are charged at the rate of \$1.25 per square foot. The building, as drawn, has an actual square footage of 5,811.

Water/Sewer Connection Fees - \$4,550

Water connection charges are \$50 if the service exists. If no service exists, charges are based on the actual costs incurred by the CPUSB.

Sewer lateral fees are \$4,500 however, these costs may vary depending on location of the service and other factors that may be unique to the property in question. This cost may not be incurred depending on how/where the service connections are made.

Entrance Permit Fees - \$125**Engineering Fees - \$3,000 (estimated)**

Engineering fees are for site plan administration and are based on 5% of the total cost of Town works. The extent of the Town works has not been determined at this time but have been estimated by the Manager of Engineering Services.

Cash-in-lieu of Parkland Dedication – \$10,000 (estimated)

The Town's standard policy is that the developer would pay the Town 5% of the value of the land as determined as of the day before the day of the site plan approval. The property is currently a vacant land locked portion of the Sunset Manor property and a value has not been determined.

Development Charges – \$31,555

Town-wide development charges for all non-residential construction effective September 1, 2012 are \$5.43 per square foot of gross floor area or approximately \$31,555. Our by-law and the Development Charges legislation do not provide an exemption for buildings of this nature. The current by-law 2009-092 under s. 4(2) provides exemptions for land that is owned by and used for the purposes of:

- (a) A board of education;
- (b) Any municipality or local board thereof;
- (c) A hospital under the *Public Hospitals Act*;
- (d) A place of worship exempt from taxation under the *Assessment Act*;
- (e) A non-residential farm building.

A further comment here is that simply because the land or use is exempt from taxation under Section 3 of the Assessment Act it does not impact the applicability of development charges.

Council has two options to deal with the question of development charges – deferral as we have done with Habitat and others or provide a Council grant equal to the amount of the charges. In this particular case deferral is moot since the County is the most likely purchaser of the property in the event Hospice wishes to sell. As such, the County does not pay development charges.

Staff would recommend that Council provide Hospice with a grant sufficient to cover the development charges.

4. DEPARTMENT HEAD REVIEW:

This report was reviewed by Department Heads October 30, 2012 and recommended to proceed to Council.

5. EFFECT ON TOWN FINANCES:

The potential effect on Town finances would be a loss of revenues totalling \$68,474

Pre-Consultation fee	\$ 525
Rezoning fees*	3,200
Consent fees (Committee of Adjustment)	2,355
Site Plan Approval*	5,900
Building Permit Fees	7,264
Water/Sewer Connection Fees	4,550
Entrance Permit Fee	125
Engineering Fees	3,000
Parkland Dedication Fees	10,000
Town Development Charges	<u>31,555</u>
	<u>\$ 68,474</u>

*includes contingency fees of \$1,000 and \$2,000 respectively.

6. DISPOSITION:

Treasury, Planning Services, Building Services, Public Works, COLLUS, and PRC will be circulated a copy of Council's direction of fees/charges waivers for this project.

7. APPENDICES:

Request from Hospice Georgian Triangle

Location of Proposed Residential Hospice

Proposed Exterior

Proposed Interior Layout

Respectfully submitted,

Marjory Leonard, Treasurer, MBA, CMA, CFP



Ms Nancy Farrer,
 Planning Director,
 Municipal Office,
 Ste. Marie Street,
 Collingwood

September 25, 2012

Proposed Residential Hospice

Nancy,

As you can see by the plethora of Emails, action is heating up on this project. On Friday, HGT and its Foundation signed a Memorandum of Understanding with a local Family Foundation which will provide for a gift of \$1.5 million which should be sufficient to build our proposed six bed facility. One cruncher is that HGT is to have ownership by January 15, 2013. So what has been a fairly leisurely process now has considerable urgency.

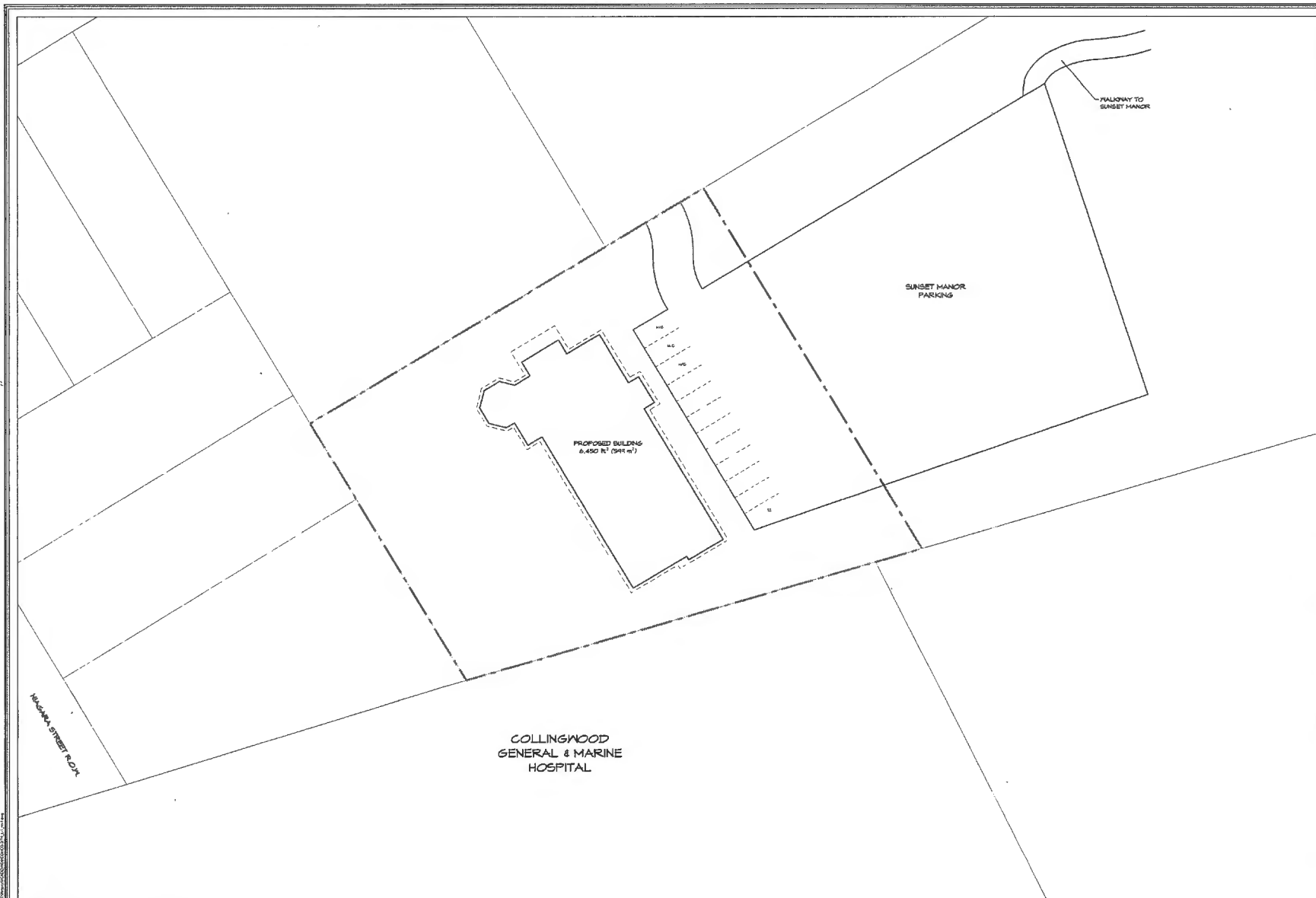
I am expecting formal letters of authorization from the Georgian Gables Board and the County of Simcoe, which will allow us to submit applications for consents to create two rights of way, a zoning change to remove the requirement for street frontage and of course a site plan agreement. In the interim, I would ask you to put the internal wheels in motion.

On behalf of HGT, I am also respectfully requesting a waiver of all fees associated with these applications. We have been fortunate to have both the current Council as well as its predecessor on side in encouraging us to develop a residential hospice. When I am away, Bruce West, our Chair and the Hensel Design Group (Mike & Shelley) will respond to questions and requests.

Respectfully,
 Hospice Georgian Triangle

Ron Emo, Past chair





PROPOSED LANDSCAPE PLAN
Scale = 1:250

ALL DRAWINGS REMAIN THE PROPERTY OF THE LANDSCAPE ARCHITECT AND SHALL NOT BE REPRODUCED OR ADAPTED WITHOUT THE LANDSCAPE ARCHITECT'S WRITTEN PERMISSION.

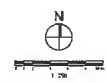
THIS DRAWING SHALL NOT BE USED FOR CONSTRUCTION OR TENDER PURPOSES UNLESS ISSUED AND DATED BY MICHAEL J. HENSEL, OALA, OALA LANDSCAPE ARCHITECT, HENSEL DESIGN GROUP INC., ONTARIO (705-443-0394)

Michael J. Hensel, OALA, OALA DATE

Key Plan (SCALE)

Legend

- APPROXIMATE PROPERTY BOUNDARY
- ▭ PROPOSED BUILDING
- ▭ FOOTPRINT



NO.	REVISION	DATE	BY

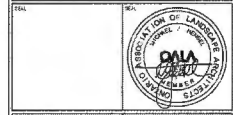
THE CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS AND REPORT ANY ERRORS OR DISCREPANCIES TO THE CONSULTANT BEFORE COMMENCED OR PROCEEDING WITH ANY WORK.

DO NOT SCALE THIS DRAWING

Client: **Georgian Triangle Hospice**
 372 Fleet St., Collingwood, Ontario, L9Y 2W4
 Phone: 705-443-0394 Fax: 705-443-0411

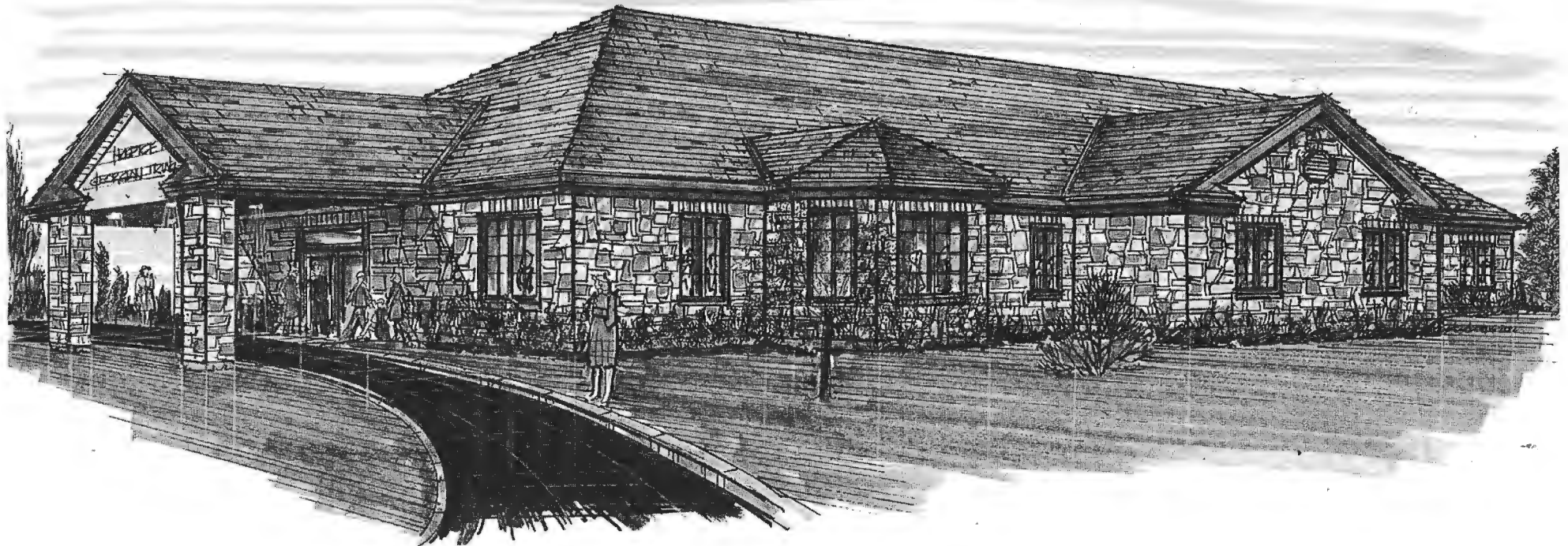
Georgian Triangle Hospice
 Collingwood, Ontario

PROPOSED LANDSCAPE PLAN

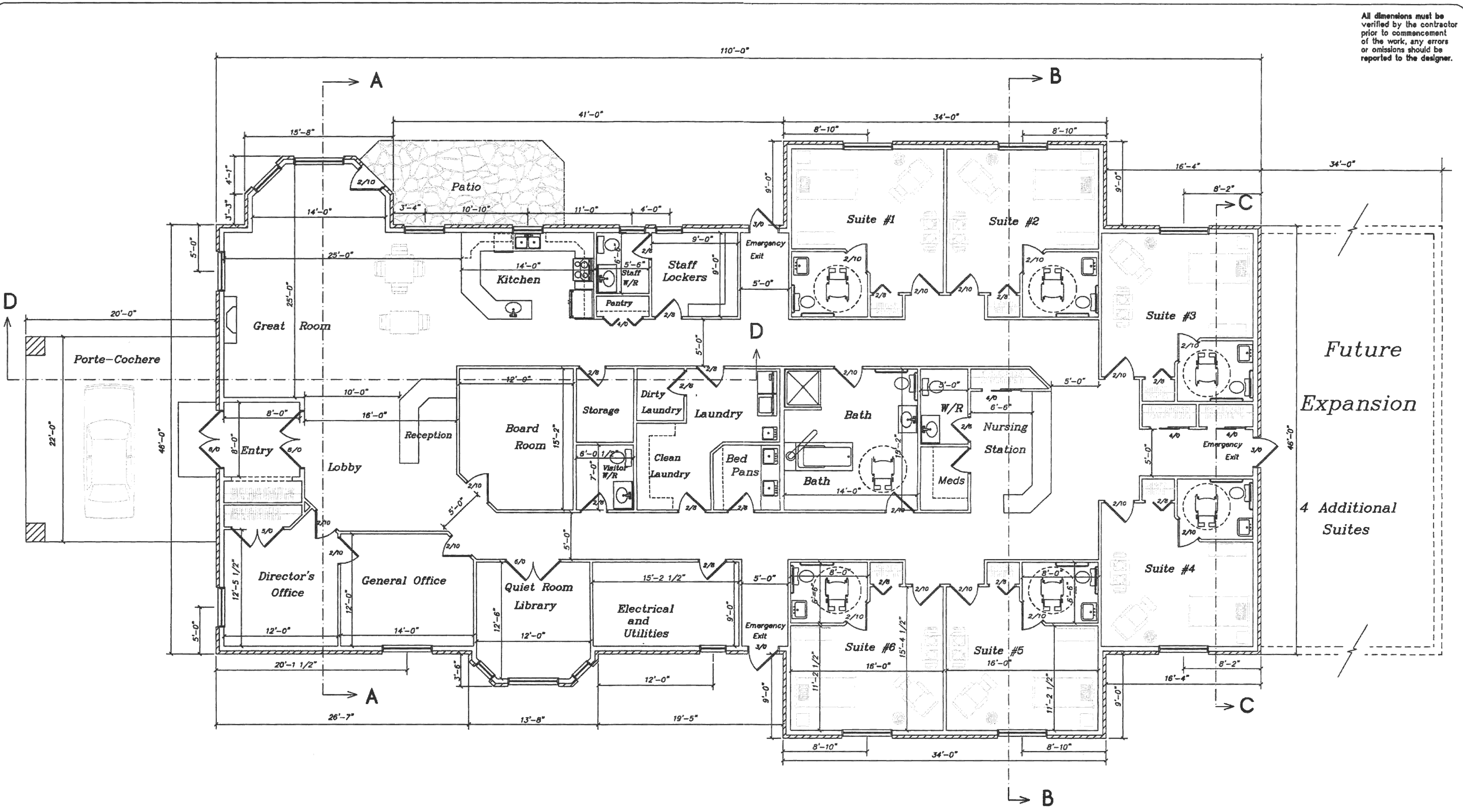


TITLE	1:250	DRAWING NO.	
DATE	February 2015		
DRAWN BY	MJD-GTM_L-1-101		
CHECKED BY	GH		
DATE			

L-1



All dimensions must be verified by the contractor prior to commencement of the work, any errors or omissions should be reported to the designer.



Floor Plan
5811 Sq. Ft.

Note:
All construction must comply with latest Ontario Building Code and Municipal By-Laws.

Hospice Georgian Triangle

Floor Plan

Title:

Date: Aug. 2012

Dwg. By:

W.R.S.

Dwg. #





STAFF REPORT

REPORT #:	PW2012-15
DATE:	November 5, 2012
SUBMITTED TO:	Mayor & Members of Council
SUBMITTED BY:	Brian MacDonald, Manager of Engineering Services
SUBJECT:	Automatic Weather Observation Station for the Collingwood Airport

1. RECOMMENDATION:

THAT Council authorize the transfer of \$21,400 from the Airport Reserve to finance the balance owing on the purchase of the Automatic Weather Observation System.

2. SUMMARY AND BACKGROUND:

The purchase of an automatic weather observation station was approved in the Airport Services Board 2011 capital budget. The first installment of \$19,400 representing half the cost was paid to the supplier in 2011. Satisfactory completion of this project was delayed due to testing procedures and consequently the final payment for the weather station did not occur in 2011. No capital budget was brought forward for 2012 as the airport manager was advised he had missed the deadline for submission.

All testing, installation and documentation procedures relating to the automatic weather observation station have now been completed. The supplier is looking for payment for the balance of the cost.

3. DISCUSSION:

The automatic weather observation station is an approved capital project. Although the balance of the cost of the project was not included in the 2012 capital budget the Airport Services Board has \$21,935.65 in a reserve held by the Town. The Airport Services Board's has requested staff to resolve this outstanding invoice in an expedited manner.

4. DEPARTMENT HEAD REVIEW:

This report was reviewed by Department Heads on October 30, 2012 and was recommended to proceed to Council.

5. EFFECT ON TOWN FINANCES:

Payment for the balance of the cost of the automatic weather observation station from the airport reserve will have no financial impact on taxes.

6. DISPOSITION:

Treasury will record the reserve transfer approved by Council. The airport manager will have the invoice processed for payment.

7. APPENDICES:

None

Respectfully submitted,

Brian MacDonald
Manager, Engineering Services
Town of Collingwood

PENDING LIST OF COUNCIL MATTERS FOR STAFF FOLLOW-UP					
RESOLUTION #	MOVER / SECONDER	DATE	RESOLUTION	STATUS	CONTACT
311	Chadwick / Hull	27-Jun-11	THAT Council request staff to prepare a report outlining recommendations and propose sidewalk by-law amendments to reflect appropriate sidewalk use, taking into consideration active transportation initiatives and public safety.	Pending adoption of ATP	Planning / PRC / Clerk / Public Works
105	Chadwick / West	12-Mar-12	THAT Council directs staff to review the request from Mountain Goat Film Company and provide Council with an update with respect to future filming and stunt requests.	Jan-13	Clerk / PRC
Verbal	Chadwick / K. Lloyd	30-Apr-12	THAT Council direct a staff report be prepared to identify the most appropriate Department to manage the payroll function to be prepared by the Treasurer with input from the Human Resource Manager.	Dec-12	EMT / HR
Verbal	Edwards / Cunningham	30-Apr-12	THAT Council direct staff to prepare a report to consider the implementation of a Human Resources Committee including a "terms of reference".	Dec-12	Clerk's / HR
348	Chadwick / K. Lloyd	30-Jul-12	THAT Council direct staff to prepare a report and updated policy on vehicle procurement to include consideration of third party reviews/research, as a component of the evaluation weighting matrix for determining future buying recommendations.	Nov-12	FFP
349	Chadwick / Cunningham	30-Jul-12	THAT Council direct staff to prepare the report and revised street naming & numbering by-law and policy to include a requirement for council approval of all recommended public street names and streets that will later be assumed as public roads, along with the rationale for the recommended names including any historical information; AND FURTHER THAT any streets names shall require Council approval until the new by-law is considered and approved by Council.	Nov-12	Building / Clerk
350	Chadwick / R. Lloyd	30-Jul-12	THAT Council direct staff to initiate a Zoning By-law Amendment process that would require the distance between the front exterior wall of the garage and at least 50% of the front exterior wall of the dwelling (not including accessory porches) to be a maximum of 1.5 metres.	Review of Zoning BL	Planning
365	Hull / West	13-Aug-12	THAT Council direct staff to continue to pursue discussions with, but not limited to, the Town of The Blue Mountains, Blue Mountain Resort & Village, County of Grey, and BIA to engage our neighbours to the west in a similar successful partnership as the Wasaga Beach Transit Link.	Jan-13	Engineering / CAO
390	Chadwick / R. Lloyd	10-Sep-12	THAT Council direct staff to investigate and prepare a staff report with respect to severing Municipal properties where other entities exist on those properties and are being used for Town purposes other than municipal business.	Dec-12	Planning / Clerk
Verbal	Hull / West	17-Sep-12	THAT Council direct Staff to prepare a report to determine the connectivity between the existing and potential developments with the Highway 26 West corridor.	Jan-13	Planning
Verbal	Chadwick / K. Lloyd	17-Sep-12	THAT Council direct staff to prepare a report to explore what mechanism can be used to clean up the Shipyards and berm area, and whether the horticultural society could provide assistance.	Nov-13	PW / PRC
Verbal	R Lloyd / Chadwick	22-Oct-12	THAT Council direct that a staff report be prepared to determine available options with respect to exemptions for development charges, including consideration of adding sub-categories.	Jan-13	Finance

PARKING LOT ITEMS					
312	Hull / West	27-Jun-11	THAT Council request staff to prepare a report undertaking an overall review of Sunset Point with respect to the long-term use, functionality and compatibility of the park for the various user groups with emphasis on health and safety.	Commencing Fall 2012	PRC
Verbal	Hull / K. Lloyd	7-Feb-11	THAT Council request a staff report to address the steps and framework needed to proceed with a potential tiered parking structure in the downtown as identified in the 2009 parking study, to include consideration for public/private partnerships, including potential commercial / retail / residential / LEEDS standards components.	2013	Clerk / Planning / PW
Verbal	Chadwick / K. Lloyd	8-Aug-11	THAT Council direct staff to prepare a report on a potential Communications Officer for October 24 th , 2011.	Deferred until Operational Review	CAO
Discussion	N/A	18-Jun-12	Pine Street Market Square - to review and determine viability of project	Prior to 2013 budget discussions	Planning / CAO

COMPLETED ITEMS					

Discussion	N/A	21-Mar-11	Servicing of Nottawa - Clearview Staff and Collingwood Staff to continue discussions and resolve outstanding matters and report back to their respective Council's. <i>Clearview is not prepared to move forward at this time (as per Ed Houghton June 4, 2012)</i>	Complete - June 4, 2012	Planning / Public Works
Verbal	R. Lloyd / Hull	23-Apr-12	THAT Council directs staff to provide regular financial quarterly reports for Council's information.	Quarterly	Treasury
299	Edwards / Chadwick	25-Jun-12	THAT Council proceed with an updated Tree Canopy Calculation to compare 2008 data to the current 2012 canopy.	Underway	Planning
299	Edwards / Chadwick	25-Jun-12	THAT Council direct staff to include funding in the proposed 2013 budget to reinstate a Boulevard Tree Planting Program.	2013 Budget Discussions	Finance / PRC
Verbal	Cunningham / Edwards	1-Oct-12	THAT Council request that Staff prepare a report on having a therapeutic pool within the new Centennial Pool development.	22-Oct-12	PRC

**BY-LAW No. 2012-115
OF THE
CORPORATION OF THE TOWN OF COLLINGWOOD**



BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE
CORPORATION OF THE TOWN OF COLLINGWOOD

WHEREAS the *Municipal Act 2001*, S.O. 2001, c 25, Section 5(1), provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS the *Municipal Act 2001*, S.O. 2001, c 25, Section 5(3), provides a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the actions of all meetings of Council of The Corporation of the Town of Collingwood be confirmed and adopted by by-law;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE TOWN OF COLLINGWOOD ENACTS AS FOLLOWS:

1. **THAT** the actions of the Council of The Corporation of the Town of Collingwood in respect of:
 - a) each recommendation in the reports of the Committees;
 - b) each motion, resolution or other action passed, taken or adopted at the meetings listed below are hereby adopted, ratified, and confirmed as if same were expressly included in this by-law, provided that such adoption and confirmation shall not be deemed to include the final passing of a by-law that requires the prior approval of a Minister, a Ministry, to the Ontario Municipal Board or any other governmental body:
 - *Regular Meeting of Council held October 29th, 2012*
 - *Regular Meeting of Council held November 5th, 2012*
2. **THAT** the Mayor and the proper officials of The Corporation of the Town of Collingwood are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in Section 1.
3. **THAT** the Mayor, or in the absence of the Mayor, the Deputy Mayor, and the Clerk, or in the absence of the Clerk, the Chief Administrative Officer;
 - a) are authorized and directed to execute all documents to the action taken by Council as described in Section 1;
 - b) are authorized and directed to affix the seal of The Corporation of the Town of Collingwood to all such documents referred to in Section 1.
4. **THAT** this by-law shall come into effect upon the passing thereof.

ENACTED AND PASSED this 5th day of November, 2012.

MAYOR

CLERK